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Minutes of the Board of Logan County Commissioners

The Board of Logan County Commissioners met in regular open session on this date of June 13, 2023

ROLL CALL

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

ADOPTION OF AGENDA

Commissioner Robinson moved, Commissioner Antram, seconded, to approve the agenda of the June 13, 2023, board meeting as written, or changes as noted below. Addition to new business Indian Lake Water Shed Funding

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

PUBLIC PARTICIPATION

No Report

APPROVAL OF MINUTES

Commissioner Yoder moved, Commissioner Antram, seconded, to approve the minutes of the June 8, 2023, board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Present

REPORT OF MAINTENANCE SUPERVISOR

Concrete sidewalk project part one is completed. Problem with the concrete on north side by Treasurer drop box. Contractor is reviewing to fix. Part two of the concrete sidewalk on eastside of Annex building will begin on Thursday.

Working to set historical marker this week. Contacting Todd McCormick with Logan County Historical Society to see if a ceremony would be needed.

Pulled bushes from courthouse flower bed due to them being dead.

REPORT OF COUNTY ADMINISTRATOR

Webinar with PNC Financial Services program available to employees. Past information on to Jenny Richardson, HR Director to review for Wellness Program.

Received email from Sue Clem with Logan County Friendly Senior Center to notify of the next project for consideration to the building. They would like to have auto sensing drinking fountain. Mr. Henry has asked Ms. Clem to consider using their funding for buildings and grounds.

Attended DBP on Friday on behalf of Commissioner Robinson. Discussion on recent First Friday event in June. Also, discussed future events such as Taste of Logan County.

Projects being submitted for CDBG and CHIP projects due on June 15th.

REPORT OF COUNTY HUMAN RESOURCES

Working with Mary Rutan Hospital to do a skin sun damage screening for month of July Wellness event. Wellness program ends August 10th.

Working on Cobra letters and accounting invoices.

REPORT OF COMMISSIONER MICHAEL E. YODER

Attended LUC meeting on Thursday, June 8th. Discussed projects in Champaign and Union County.

Attended Advisory call on Friday, June 9th. Discussion on Indigent Defense funding and Jail funding.

Attended Perry Townships Trustees Meeting, Monday, June 12th.

REPORT OF COMMISSIONER MARK ROBINSON

No Report – Thank Administrator Henry for attending DBP meeting on his behalf.

REPORT OF COMMISSIONER JOE ANTRAM

Attended MORPC Board meeting on Thursday, June 8th.

Attended Shelby County Animal Rescue Foundation fundraiser on Thursday evening June 8th.

COMMISSIONERS DISCUSSION

Discussed email from Engineer Scott Coleman regarding an amendment that has been added to the Senate version of the budget bill that would remove the requirement for the County Engineer to be licensed as a Professional Surveyor in the State of Ohio as part of the requirement for the office. Engineers are still responsible for the surveying of public roads, establishing lost corners, and maintain tax maps for the Auditor's Office, among many other surveying duties. Eliminating the requirement of a dual registered engineer and surveyor would be a huge detriment to our citizens, the counties, and the state. The cost of hiring a Professional Surveyor would be a significant burden to every county. The pool of registered surveyors has continued to decline over the past decades and cannot accommodate the hiring of professional surveyors from private practice. We all have a limited number of surveyors working in our counties and cannot afford to lose them from serving in private practice. Engineer Coleman is asking that the Logan County Board of Commissioners draft a letter opposing this amendment to the budget bill. June 7, 2023, Engineer Coleman submitted a letter to Chairman Dolan and members of the Finance Committee asking they remove language in HB33 that changes what the qualifications are to run for County Engineer. Mr. Coleman strongly oppose the amendment to remove the requirements for the County Engineer to be licensed as a Professional Surveyor in the State of Ohio as part of the requirement for the office. After further discussion the Commissioners did not see the need in drafting a letter opposing the amendment to the budget bill. Commissioner Yoder mentioned that the CCAO has indicated that this would be a good change.

Discussion on email the Commissioners received from former Commissioner Dustin Wickersham about his concerns on the Indian Lake Watershed not receiving state funding as they have in the past. Mr. Wickersham suggest a letter be sent to State Senators and signed by all three Commissioners. Commissioner Yoder communicated he had sent a letter from himself to the Senators explaining his concerns of the watershed not receiving state funding as in the past. He feels it would be a stronger statement for a letter to be drafted and sent as a board. Commissioner Antram and Robinson agreed, Commissioner Antram will draft the letter to be sent.

RESOLUTIONS

The following resolutions were passed:

127-23 Transfer of Funds Recorder

128-23 Award Bid OPWC Village Paving Project Engineer

129-23 Declare Vehicles Obsolete Solid Waste District

Commissioner Robinson moved, and Commissioner Yoder seconded to approve **Transfer of Funds Recorder**
Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, and Commissioner Yoder seconded to **Award Bid OPWC Village Paving Project Engineer**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, and Commissioner Yoder seconded to approve **Declare Vehicles Obsolete Solid Waste District**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

EXECUTIVE SESSION

Commissioner Robinson moved, Commissioner Yoder seconded, to enter Executive Session at 8:49 am for the purpose of **Security Matters**.

Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

RETURNED from Executive Session at 8:53am.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, Commissioner Yoder seconded, to enter Executive Session at 9:15 am for the purpose of **County Employees Compensation**

Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

RETURNED from Executive Session at 9:40am.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

MEETINGS

The Commissioners had conference meeting with State Auditors Assistance Megan Hall and Amanda Davis for matters to be kept confidential.

The Commissioners met with Lorraine Fischio Logan Acers Director, Greg Johnson, George Hagan, Amy Carroll, and Ian Anderson with PH7. Mr. Anderson followed up on the Bid Results Tally for the Logan Acres Memory Care Addition. PH7 have completed the pre-qualification review of the low bidder (RCS Construction) and are comfortable affirming them as the lowest responsible bidder for the following reasons (related to section 13)

They are the lowest bidder and the only one to fall within the advertised budget (evaluation criteria 13.2.1).

None of their confirmed cost figures appear abnormally low, including their listed unit costs.

PH7 Architects has worked with RCS construction on two projects of nearly identical scope to this project within the last 5 years and found them to be a responsible General Contractor. The finished product was also of good quality. (evaluation criteria's 13.2.2 and 13.2.3)

Although RCS initially submitted a bid form without the individual trade cost figures listed, they promptly and completely remedied the missing information in a prompt manner. (evaluation criteria 13.2.5) of the "Information to Bidders" document):

PH7 understands that the Commissioners are currently weighing project financing options and that it may take some time to make the formal award, particularly since there are legal timeframes set in place between formal award and the issuance of a Notice to Proceed. PH7 have been reminded by RCS that there are several long lead time items within the current construction market, particularly electrical gear and PH7 would advise that the Commissioners issue a formal Letter of Intent to Untitled to award the contract to RCS as soon as they are comfortable doing so. This will allow RCS to release long lead time items while the construction contract is negotiated and financing secure.

Greg Johnson reviewed an updated Logan Acres Care Center 15 Memory Care Bed CON Project Summary of Conservative Financial Projections update as of June 12, 2023.

Additional Annual Revenue \$1,036,949

Total Additional Annual Expenses \$572,586

Additional Annual Net Income before interest and depreciation \$464,363

Interest (\$4million at5% fixed rate) \$200,000

Additional Annual Net Income after interest expense \$264,363

Depreciation (\$4 million /30 years) \$133,333

Additional Annual Net Income after interest and depreciation expenses \$131,030

Cash Flow

Additional Annual Net Income after interest expense paid during first year of loan but excluding depreciation expense \$264,363.

First Year debt service principal payments \$(60,000)

Additional Annual Increase in Cash Flow after first year principal and interest debt service payments \$204,363

Mr. Johnson also gave the financial report for the Logan Acres Care Center and The Homestead.

Ms. Fischio gave a brief update on Logan Acers Care Center operations. Updating wage scale active STNA recruiting ongoing. ODH Plan of Correction completed. Nursing agency decreasing to 3rd shift only. Homestead patio renovation is completed. Six students starting STN class via Ohio Hi Point/Clark State June 23rd. Employee winner of \$4,000 scholarship OHCA. Starting new resident group exercise program estimating to start August 1, 2023.

The meeting of the Logan County Board of Commissioners was adjourned until June 15, 2023.



Michael E. Godwin



DeDe Doss, Administrative Clerk



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ROLL CALL

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

ADOPTION OF AGENDA

Commissioner Robinson moved, Commissioner Yoder, seconded, to approve the agenda of the June 15, 2023 board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

PUBLIC PARTICIPATION

Steve Fansler has recently been appointed executor of estate at W. Columbus that is abandoned. Mr. Fansler was inquiring funding available for destruction. Commissioners suggested him reaching out to Rick Hatcher with Land Bank or City Safety Director Wes Dodds.

APPROVAL OF MINUTES

Commissioner Yoder moved, Commissioner Robinson, seconded, to approve the minutes of the June 13, 2023, board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

REPORT OF MAINTENANCE SUPERVISOR

Purchased electric power washer at Lowes for \$99.00. Power washing Annex building will seal bricks once dry.

Reached out to city for new handicap parking sign.

Met with Todd McCormick Logan County Historical Society to get recommendations for height to place historical marker at Annex building. Waiting to see if rededication program will be needed.

Will be painting new sidewalk curbs.

Proposed of purchasing two new picnic tables to place on the new concrete sidewalk at Annex building. Cost for two picnic tables \$1,117.00 each.

REPORT OF COUNTY ADMINISTRATOR

Attended ODNR webinar about flood plain regulations for Logan County with Breanne Parcels and Allison Fowler with Soil & Water. There will be scheduled public hearings with comments as well as written comments. A resolution adopting in place by November 30, 2023.

EMA sent out email about Logan County Mitigation Plan Final Review Meeting on June 28, 2023, from 1pm to 3pm or 5pm to 7pm at the County Engineer's Highway Garage Meeting Room. Commissioners asked for Mr. Henry to reach out to Helen Norris to clarify if Commissioners representation needs to attend.

Updated board on Board of DD advertising for HVAC bids. Bid opening is scheduled for July 11th at 1:00pm at the Board of DD office.

Audio and video install has been completed in Commissioners board room. Mr. Henry and Jim Lange are working to tweak a few minor things.

Former JDC courtroom remodel is close to being completed for grand jury to be held in July. Mr. Henry noted the remodeled conference room will be available to other county agencies to use.

REPORT OF COUNTY HUMAN RESOURCES

No Report

REPORT OF COMMISSIONER MICHAEL E. YODER

Attended Logan County Fair Board meeting Wednesday evening to present Commissioners contribution check for new main street sign.

REPORT OF COMMISSIONER MARK ROBINSON

No Report

REPORT OF COMMISSIONER JOE ANTRAM

Attended CAB meeting on Tuesday, June 13th. Discussed health and wellness of community and reviewed suicide committee results.

Attended Logan County Fair Board meeting Wednesday evening to present Commissioners contribution check for new main street sign.

Attended Housing Coalition meeting Thursday morning, June 15th. Discussion on proposal of vacant Lutheran Services building maybe useful to use as homeless shelter for Logan County.

COMMISSIONERS DISCUSSION

MORPC host a forum on Rural Housing at the Village of Plain City, 800 Village Blvd, Plain City, Ohio on Wednesday, June 21st from 10:00am to 2:00pm. Commissioners have asked Mr. Henry to attend on their behalf.

Pay \$1500.00 bonus for services above and beyond job duties to Tony Shaffer at Logan County Building Authority. Commissioner Robinson moved; Commissioner Yoder seconded approve \$1500 bonus and authorize Commissioner Antram to sign. Motion Carried.

RESOLUTIONS

The following resolutions were passed:

130-23 Approval of Bills

131-23 Additional Appropriations

Commissioner Antram moved, and Commissioner Yoder seconded Approval of Bills

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Antram moved, and Commissioner Yoder seconded Approve Additional Appropriations

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

EXECUTIVE SESSION

Commissioner Robinson moved, Commissioner Yoder seconded, to enter Executive Session at 10:34 am for the purpose of **Compensation of County Employee.**

Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

RETURNED from Executive Session at 10:38 am.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, Commissioner Yoder seconded, to enter Executive Session at 2:24 pm for the purpose of **Compensation of County Employee.**

Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

RETURNED from Executive Session at 2:29 pm.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

MEETINGS

The Commissioners met with Andrew Brossart, Chris Fronzman, Daniel Schall, Auditor Jack Reser

Andrew Brossart provided a market update and debt review (Attached), update on general economic conditions and presented example debt financing analysis for Logan Acres project based on \$4million being financed, assumes 4.75% rate.

Chris Fronzman says we need to make sure that we remain within legal standards of our current debt financing. Will work with Auditor Reser to receive financial data. Provide Progressive contract for review. Mr. Henry will send and will provide proforma.

Daniel Schall presented a capital plan that they are currently working on for Union County. The Plan utilizes finances across all departments, capital planning, to provide a clear financial picture. He charges a fix rate rather than an hourly rate.

The Commissioners met with Brian Schultz Director Sewer District and Breanne Parcels Assistant Prosecutor.

Gave an update on Capital Project Orchard Island project.

Gave an update on Eastern Regional Project- Updated Engineer estimate for Wastewater Treatment Plant and Sanitary Sewer Systems cost significantly higher than anticipated. Reviewing with Engineer on Friday to discuss alternatives to reduce cost. Current cost is at \$58million for WWTP and \$17million for collections.

Breanne gave an update on easements needing adopted and recovered and updated on appeal process she is working on with Health District Appeals Board.

Belle Center agreement ends in July. Will need temporary agreement both parties agreed same term extension.

Turned down proposal from Pratt Industries, Wapakoneta, OH. After doing a test run, waste toxic to Sewer plant.

The Commissioners met with Cynthia Heffner Director JFS.

Agency remains within their budget and reports no fiscal issues. All information is in agreement with Auditors office. They reconcile every month and quarter with the county and state.

One opening in each of the Child Support and Workforce/Social Service Unites. They were able to hire one new person in the IM Unit. Tim Shaw began working for the Agency in May. Staff member who has been on extended medical leave has decided to resign as of the end of the month. Therefore, the IM Unit continues to have four open positions they will need to try to fill. Receptionist/Clerical they brought back Kelly Tracey who retired about 18 months ago on a temporary assignment while another staff member was on medical leave. Her temporary assignment will end June 30th as the staff member on medical leave will be returning the first week of July.

JFS is one of the funding agencies and will be hosting the “Call to Action” meeting for Logan County Health Risk and Community Needs Assessment meeting on June 27, 2023. Ms. Heffner would urge the Commissioners to attend or send a representative as this meeting provides information on the needs of our county based on survey results not only from those of us in the county government and social work but from the private citizens of Logan County as well.

Ms. Hefner attended the Bridge to Learn Community night at Riverside Elementary School on April 25, 2023. Share information about JFS programs with parents of children birth to five years. WIC and FCFC also attended to share information about their programs. Ms. Heffner has informed Riverside she would return for their next event.

Also, attend FCFC Family Bowling Event on May 20, 2023, to share information and meet the families they are assisting.

JFS hosted mini health fair at their agency on May 23, 2023. Partnership with Health District and FCFC. This was an opportunity for our community partners to share information with parents and caregivers as well as a great networking event.

Ms. Heffner is working with Janie Summers to bring back “No Wrong Door” program to Logan County again. They held this in person in 2019 and held two virtual sessions in 2021. They think people would be comfortable with live sessions and are working to prepare this for the fall of 2023.

Followed up on discussion with County Administrator David Henry on some security issues with the entrance/lobby of their current location. Also discussed whether there would be an opportunity for a “partnership” with any other County Office to move into a new building. JFS current lease is for 15 years in five-year increments. Their lease began on April 1, 2021, and they are required to inform the owners by December 31, 2025, as to their desire to remain in this lease or vacate the building. The current five-year term ends on March 31, 2026. Therefore, there is time to do something new. Commissioner Robinson excused himself from this conversation.

The meeting of the Logan County Board of Commissioners was adjourned until June 20, 2023.

Michael E. Godwin

DeDe Doss

DeDe Doss, Administrative Clerk