



117 East Columbus Avenue  
Suite 100 • Bellefontaine, Oh 43311  
commissioners@logancountyohio.gov  
(office) 937-599-7283 • (fax) 937-599-7268

**Joe M. Antram • Mark A. Robinson • Michael E. Yoder**

David Henry, County Administrator  
david.henry@logancountyohio.gov  
937-292-4008

DeDe Doss, Clerk Administrator  
ddoss@logancountyohio.gov  
937-599-7284

Jenny Richardson, Human Resources Director  
jrichardson@logancountyohio.gov  
937-599-7280

## **Minutes of the Board of Logan County Commissioners**

The Board of Logan County Commissioners met in regular open session on this date of May 23, 2023.

### **ROLL CALL**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

### **ADOPTION OF AGENDA**

Commissioner Robinson moved, Commissioner Yoder, seconded, to approve the agenda of the May 23, 2023, board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

### **PUBLIC PARTICIPATION**

No Report

### **APPROVAL OF MINUTES**

Commissioner Yoder moved, Commissioner Antram, seconded, to approve the minutes of the May 18, 2023, board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Present

### **REPORT OF MAINTENANCE SUPERVISOR**

Presented Servpro quote in the amount of \$6,099.01 for carpet cleaning main level of courthouse, 3<sup>rd</sup> floor courtroom, and jury room. Judge Kennedy chambers being painted this week and Judge Martin will be painted after. Carpets will be cleaned after painting has been completed.

Fire inspections are being performed this week. Jail panel has failed call is being made to repair.

Sidewalk replacement project has started this week. Preparations being made to install historical sign horizontally before new concrete is poured.

Received request for Prosecutor summer interns received picture ID with FOB. Commissioners agreed to provide picture ID with FOB for summer interns with entrance during business hours only.

### **REPORT OF COUNTY ADMINISTRATOR**

Sheriff Dodds notified that jail cleaning personnel will be retiring after 22 years. Sheriff Dodds indicated current cleaning personnel daughter would like to take over the cleaning position. Sheriff Dodds has concerns of hiring new cleaning personnel due to security concerns. Commissioners approved Sheriff Dodds recommendations to hire current personnel daughter.

Mr. Henry has been contacted by two department heads and elected official with issues they would like to discuss. Cynthia Hefner and Casey Wagner with JFS would like to discuss security concerns in their building and Engineer Scott Coleman would like to discuss general funding. Mr. Henry has scheduled to meet with them next Wednesday.

As of May 22<sup>nd</sup>, all positions have been filled at the Building Authority.

#### **REPORT OF COUNTY HUMAN RESOURCES**

Auditor office shared OPERS shared supplemental life insurance, talked with Tammy Scott with HUB and it is legit.

Attended Healthworks webinar about upgrade wearable app. It is free to employee that include workout routines and food recipes.

#### **REPORT OF COMMISSIONER MICHAEL E. YODER**

Attended Senior Citizen Day luncheon on Thursday, May 18<sup>th</sup>.

Attended COYC board quarterly meeting on Thursday, May 18<sup>th</sup>. All Commissioners meeting one member short of meeting quorum meeting rescheduled August.

Attended MHDAS Dinner at Green Hills Foundation Hall in West Liberty Thursday, May 18<sup>th</sup>.

#### **REPORT OF COMMISSIONER MARK ROBINSON**

No Report

#### **REPORT OF COMMISSIONER JOE ANTRAM**

Attended Senior Citizen Day luncheon on Thursday, May 18<sup>th</sup>.

#### **COMMISSIONERS DISCUSSION**

Discussed annual ditch maintenance levy from Engineer. Commissioner Robinson noted he has property that would be affected by the vote. After further discussion Commissioner Robinson moved to accept the annual ditch maintenance levy as presented by the County Engineer. Commissioner Yoder seconded. Motion carried.

Logan County Fair Board submitted presentation/quote of new digital Logan County Fair sign. The sign is double sided, illuminated top ID Cabinet full color electronic message center area 5' X 10'-10MM resolution non illuminated pole cover with graphic. 5-year warranty on effective parts provided by EMC Manufacturer, 1 year labor and equipment warranty to replace effective parts. Life of sign 4G Verizon Data Plan. EMC will acquire all permits and engineering. Logan County Fair board will provide electric service within 5' of sign. Total price \$78,104.00. Logan County Fair Board is needing funding of \$27K to complete the project. Commissioners discussed in helping fund the \$27K. Question asked if this project should go out to bid. Administrator Henry will reach out to Prosecutor for guidance. No action taken.

Discussed Annexation of 15.058 acres in Lake Township, Logan County Ohio to The City of Bellefontaine, Ohio Expedited Type 1. The territory sought to be annexed in contiguous with the City of Bellefontaine and contains 14.587 acres owned by Tod Johnson and 0.484 acres owned by Brian Keith Blair and Veronica Blair, namely permanent parcel numbers 15-107-05-05-002-000,15-107-05-05-002-001 and 15-107-05-05-002-002. After further discussion Commissioners Robinson moved; Commissioner Yoder seconded to grant annexation of 15.058 acres as presented. Motion carried.

Discussed submitting a letter of support for Housing Preservation Grant application on behalf of the Commissioners. Question asked what type of grant was being applied for. Commissioner Antram will reach out to clarify what type of grant was being applied for. No action taken.

## **RESOLUTIONS**

The following resolutions were passed:

103-23 Approve Reappoint Sharon Halter to Logan County District Library Board of Trustees

104-23 Granting Annexation of 15.058 Acres in Lake Township, Logan County to City of Bellefontaine

105-23 Annual Ditch Maintenance Levy

106-23 Review Permanent Base for Ditch Maintenance Fund Assessments

107-23 Annual Ditch Maintenance Levy Hardin County Joint

108-23 Accept Proposed Schedule Landowners and Accept Annual Assessment Percentage Reestablished Permanent Assessment Base Mouser Ditch #739

109-23 Accept Proposed Scheduled of Landowners Rowand Ditch #719

110-23 Accept Proposed Schedule of Landowners and Accept Annual Assessment Percentage to Reestablish Permanent Assessment Base Hoover Ditch #735

Commissioner Robinson moved, and Commissioner Yoder seconded to **Approve Reappoint Sharon Halter to Logan County District Library Board of Trustees**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, and Commissioner Yoder seconded to approve **Granting Annexation of 15.058 Acres in Lake Township, Logan County to City of Bellefontaine**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, and Commissioner Yoder seconded to approve **Annual Ditch Maintenance Levy**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, and Commissioner Yoder seconded to approve **Review Permanent Base for Ditch Maintenance Fund Assessments**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, and Commissioner Yoder seconded to approve **Annual Ditch Maintenance Levy Hardin County Joint**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Antram moved, and Commissioner Yoder seconded to **Accept Proposed Schedule Landowners and Accept Annual Assessment Percentage Reestablished Permanent Assessment Base Mouser Ditch #739**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, and Commissioner Yoder seconded to **Accept Proposed Scheduled of Landowners Rowand Ditch #719**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, and Commissioner Yoder seconded to **Accept Proposed Schedule of Landowners and Accept Annual Assessment Percentage to Reestablish Permanent Assessment Base Hoover Ditch #735**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

## EXECUTIVE SESSION

Commissioner Robinson moved, Commissioner Yoder seconded, to enter Executive Session at 9:23 am for the purpose of **Pending Litigation.**

Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

RETURNED from Executive Session at 9:28 am.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, Commissioner Antram seconded, to enter Executive Session at 9:28 am for the purpose of **Matters to be Kept Confidential**

Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Not Present Commissioner Robinson- Yes

RETURNED from Executive Session at 9:33 am.

Commissioner Antram -Yes Commissioner Yoder- Not Present Commissioner Robinson- Yes

## MEETINGS

**Commissioners met with Logan County OSU Extension Newly Staff-** Ms. Allison Rison newly employed 4-H Educator introduced herself and the summer interns Shelby Snoke and Shelby Nichol. Ms. Rison comes from Tennessee, moved to Ohio in January. She has worked for Miami County 4-H programs and is a third 4-H educator in the county in the last several years. Since starting with LC OSU Extension, she has attended Jr. & Sr. Fair board meetings and visit with several committees. She also gave an update on 4-H program as well as 4-H camp still taking applications for 4-H camp June 24-28 and Clover Bud camp June 17<sup>th</sup>. Quality Assurance in person completed and online deadlines for completion is June 1<sup>st</sup>.

Ms. Rison also reported two 4-Hers are interested in robotics program. OSU Extension has purchased robot kits for 4-Hers to use for their projects.

Commissioner Antram discussed the Logan County Master Gardner Club has not been active in Logan County and members need to have their certifications. Ms. Rison is aware of the program and is willing to research past records to see how she can help the local program.

**Commissioners met with Beverly Arlequeeuw Executive Director Logan County Library and Sharon Halter Logan County District Library Board of Trustee.** Ms. Arlequeeuw is the new executive director. She started in December of 2022. Ms. Arlequeeuw gave a background of herself and updated the Commissioners on the remodel of the Bellefontaine Library from the water break in December. Ms. Arlequeeuw is hopeful to have the library back open in August or September this year.

Ms. Sharon Halter appointment to the Library Board of Trustees will be expiring on May 31, 2023. Ms. Arlequeeuw would like to reappoint Ms. Halter to the Library Board of Trustees. Ms. Halter also expressed her interested in being reappointed. Ms. Halter feels her thinking creatively and the values she brings to the board is a good reason for her to be reappointed to the board. After further discussion Commissioner Robinson moved; Commissioner Yoder seconded to reappoint Ms. Sharon Halter to a 7-year term to the Logan County District Library Board of Trustees. Motion carried.

**Commissioners held public hearing for Review of Mouser Ditch #739 Permanent Assessment Base and Landowner Assessment Schedule.** Gina Tighe, Citizen, Engineer Scott Coleman, Michael Kerns, Jonathan Parthemore, Steve Tracey, and Auditor Reser were in attendance. LCEO has been maintain the ditch with a permanent assessment amount for \$11,626.26 which means the maximum amount currently allowed in the ditch maintenance fund is \$2,325.27. LCEO have calculated that the updated permanent assessment base cost for the project should be \$62,853.71. LCEO recommend the LCBOC reestablish the permanent assessment base to \$62,853.71. Of this updated permanent assessment base may be used to fund the ditch maintenance account thus the maximum allowed in this ditch account would be \$12,570.74. Based on the past maintenance needs of this ditch and the ditch supervisor verbal report on the current ditch condition of this ditch. Engineer recommends assessing landowners 2.5% of the proposed permanent assessment base; this would yield \$1,571.34 annually. Engineer also, recommends the board of commissioners accept the updated landowner assessment schedule.

Ms. Tighe addressed concerns of the railroad bed is failing and was wondering if the Engineer or Commissioners could do anything about the railroad. Engineer Scott Coleman indicated he has in the past tried to talk with the railroad and found the railroad has not much interest in government. Mr. Coleman is more than happy to send a letter to the railroad. Ms. Tighe also was concern if there is enough money to take care of any issue with the ditch. Mr. Tracey indicated they just cleaned the ditch two weeks ago and that there are enough funds to take care of any issues that may rise.

After further discussion Commissioner Antram moved; Commissioner Yoder seconded to approve and accept the recommendation from Engineer Coleman on the Mouser Ditch #739. Motion Carried.

**The Commissioners held public hearing for Review of Rowand Ditch #719 Landowner Assessment Schedule.** Engineer Scott Coleman, Michael Kerns, Jonathan Parthemore, Steve Tracey, and Auditor Reser were in attendance. Engineer Scott Coleman recommend the Logan County Board of Commissioners accept the updated schedule of landowner's assessment schedule. As the schedule includes no change to the permanent assessment base and maintains the existing annual assessment percentage of 4%.

After further discussion Commissioner Robinson moved; Commissioner Yoder seconded to accept the updated landowners schedule as recommend from Engineer Coleman. Motion carried.

**Commissioners held public hearing for Review of Hoover Ditch #735 Permanent Assessment Base and Landowner Assessment Schedule.** Engineer Scott Coleman, Michael Kerns, Jonathan Parthemore, Steve Tracey, Auditor Reser, Brian Hynds ODOT, Ryan Orseno ODOT, Tim Little ODOT and Kyle Knief citizen were in attendance. LCEO has been maintain the ditch with a permanent assessment amount for \$33,660.00 which means the maximum amount currently allowed in the ditch maintenance fund is \$6,720.00. LCEO have calculated that the updated permanent assessment base cost for the project should be \$151,123.35. LCEO recommend the LCBOC reestablish the permanent assessment base to \$62,853.71. Of this updated permanent assessment base may be used to fund the ditch maintenance account thus the maximum allowed in this ditch account would be \$30,224.67. Based on the past maintenance needs of this ditch and the ditch supervisor verbal report on the current ditch condition of this ditch. Engineer recommends assessing landowners 1% of the proposed permanent assessment base; this would yield \$1,511.23 annually. Engineer also, recommends the board of commissioners accept the updated landowner assessment schedule.

After further discussion Commissioner Robinson moved; Commissioner Yoder seconded to approve and accept the recommendation from Engineer Coleman on the Hoover Ditch #735. Motion Carried.

The meeting of the Logan County Board of Commissioners was adjourned until May 25, 2023.

  
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Michael E. Godwin  
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DeDe Doss, Administrative Clerk



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## **Minutes of the Board of Logan County Commissioners**

The Board of Logan County Commissioners met in regular open session on this date of May 25, 2023.

### **ROLL CALL**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

### **ADOPTION OF AGENDA**

Commissioner Robinson moved, Commissioner Yoder, seconded, to approve the agenda of the May 25, 2023, board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

### **PUBLIC PARTICIPATION**

No Report

### **APPROVAL OF MINUTES**

Commissioner Yoder moved, Commissioner Robinson, seconded, to approve the minutes of the May 23, 2023, board meeting as written, or changes as noted below. Correction of motion of Hoover Ditch #735 from Commissioner Antram to Commissioner Robinson

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

### **REPORT OF MAINTENANCE SUPERVISOR**

All buildings passed fire inspections except jail panel. Johnson Fire Controls have been called.

Flags have been put out around courthouse and county buildings for upcoming Memorial Day holiday.

First section of new sidewalk will be poured on Friday.

### **REPORT OF COUNTY ADMINISTRATOR**

Need signature for Environmental Review CDBG Grant. Commissioner Robinson moved; Commissioner Yoder seconded; to authorize Commissioner Antram to sign on behalf of the Commissioners. Motion carried.

Need signature for contract with LUC Fair Housing CDBG grant. Commissioner Robinson moved; Commissioner Yoder seconded; to authorize Commissioner Antram to sign on behalf of the Commissioners. Motion carried.

Wishwell Farms farmland lease rent payment has been corrected and paid correctly.

## **REPORT OF COUNTY HUMAN RESOURCES**

Working on insurance documents.

June wellness fruit bags will have information sheet on several types of sugars, with cross word puzzle.

## **REPORT OF COMMISSIONER MICHAEL E. YODER**

Helped with BIS 3<sup>rd</sup> grade students' tours at the Courthouse on Wednesday, May 24<sup>th</sup>.

Attended FCFC Board meeting on Thursday morning. FCFC is currently servicing fourteen youth in wrap around and eighty-three students in early intervention.

## **REPORT OF COMMISSIONER MARK ROBINSON**

No Report

## **REPORT OF COMMISSIONER JOE ANTRAM**

Attended JFS Health Fair on Tuesday, May 23<sup>rd</sup>.

Helped with BIS 3<sup>rd</sup> grade students field day touring government buildings on Wednesday, May 24<sup>th</sup>.

Attended Bridges Community Action meeting on Wednesday, May 24<sup>th</sup>. Ten grants approved.

## **COMMISSIONERS DISCUSSION**

Discussed updated information about fair sign. Mr. Henry reached out to Breanne Parcels Assistant Prosecutor to discuss bidding the project out. Ms. Parcels indicated it is a gray area and would need to confirm with Prosecutor Eric Stewart. Tabled further discussion no action taken.

Discussed update information for Bridges Letter of Support for grant. The grant is a USDA funding that provide services. Commissioners approved letter of support be sent on behalf of all three Commissioners.

Approved Friends Office quote in the amount of \$1500.00 for deputy chairs at courthouse.

Commissioner Robinson moved; Commissioner Yoder seconded to authorize Commissioner Antram to sign CHIP LAP addendum agreement. Motion carried.

## **RESOLUTIONS**

The following resolutions were passed:

111-23 Approval of Bills

112-23 Approval of JFS Rent

113-23 Authorize Logan Acres Payroll Changes

114-23 Submit Application PY23 CBDG Allocation PY23 Neighborhood Revitalization

115-23 Fund Transfer LC Board of DD

116-23 Accept Leach Ditch Landowners Schedule

117-23 Accept EB Fry Ditch Annual Assessment and Landowners Schedule

Commissioner Antram moved, and Commissioner Yoder seconded to **Approval of Bills**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes



Commissioner Antram moved, and Commissioner Yoder seconded to **Approval of JFS Rent**  
Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Abstain

Commissioner Antram moved, and Commissioner Yoder seconded to **Authorize Logan Acres Payroll**  
**Changes** Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, and Commissioner Yoder seconded to Submit Application PY23 CBDG  
Allocation PY23 Neighborhood Revitalization  
Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, and Commissioner Yoder seconded to approve **Fund Transfer LC Board of**  
**DD**  
Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, and Commissioner Yoder seconded to **Accept Leach Ditch Landowners**  
**Schedule**  
Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, and Commissioner Yoder seconded to **Accept EB Fry Ditch Annual**  
**Assessment and Landowners Schedule**  
Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

## **EXECUTIVE SESSION**

Commissioner Robinson moved, Commissioner Yoder seconded, to enter Executive Session at 10:35 am for the  
purpose of **Matter to be Kept Confidential**  
Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner  
Robinson- Yes  
RETURNED from Executive Session at 10:40 am.  
Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, Commissioner Yoder seconded, to enter Executive Session at 10:40 am for the  
purpose of **Matter to be Kept Confidential**  
Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner  
Robinson- Yes  
RETURNED from Executive Session at 10:42 am.  
Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Robinson moved, Commissioner Yoder seconded, to enter Executive Session at 10:42 am for the  
purpose of **Matter to be Kept Confidential**  
Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner  
Robinson- Yes  
RETURNED from Executive Session at 10:53 am.  
Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

## MEETINGS




**Commissioners held public hearing for EB Fry Ditch #776** with Engineer Scott Coleman, Jonathan Parthemore, Steve Tracey, Tim Little ODOT, Brian Hynds ODOT, Ryan Orseno ODOT, Connie Stanford and Aron Shields Citizens. Administrative Clerk De De Doss noted that she has property effected by this hearing. LCEO has been maintaining the ditch with a permanent assessment amount of \$27,507.50 which means the maximum amount currently allowed in the ditch maintenance fund is \$5,501.50. LCEO has calculated that the updated assessment base cost for the project should be \$49,630.05. LCEO recommend the LCBOC reestablish the permanent assessment base to \$49,630.05. Based on the past maintenance needs of this ditch and the Ditch Supervisor's verbal report on the current conditions of this ditch. LCEO recommends assessing landowners 0.5% of the proposed permanent assessment base. This would yield approximately \$248.15 annually. Engineer also recommends the board accept the updated landowner's assessment schedule.

After further discussion Commissioner Robinson moved; Commissioner Yoder seconded to approve and accept the recommendation from Engineer Coleman on EB Fry Ditch #776. Motion carried.

Commissioners held public hearing for Leach Ditch #780 with Engineer Scott Coleman, Jonathan Parthemore, Steve Tracey- Engineer Scott Coleman recommend the Logan County Board of Commissioners accept the updated schedule of landowner's assessment schedule. As the schedule includes no changes to the permanent assessment base.

After further discussion Commissioner Robinson moved; Commissioner Yoder seconded to approve and accept the recommendation from Engineer Coleman on Leach Ditch #780. Motion carried.

The meeting of the Logan County Board of Commissioners was adjourned until May 30, 2023.

  
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DeDe Doss, Administrative Clerk