

Logan Soil and Water Conservation District

324 Co. Rd. 11 Bellefontaine, Ohio 43311

January 19, 2022

Present: Tim Lyden, Kelsey Lininger, Frank Phelps, and Gloria Carson – Supervisors
Steve Searson – District Administrator/Technician
Jennifer Snipes – Administrative Assistant
Trace Smail – District Technician

Frank Phelps called the meeting to order at 8:31 AM.

PUBLIC PARTICIPATION:

None

On a motion by Tim Lyden, seconded by Gloria Carson, and unanimously carried, the board approved the minutes of the regular December 2021 meeting and the December 21, 2021 special meeting.

REPORTS:

NRCS Updates

The following NRCS updates were given:

EQIP (Environmental Quality Incentive Program):

- Following up with behind schedule contracts
- Application deadline was January 14.
- Currently have 16 applications on file.

CSP (Conservation Stewardship Program)

- Working to complete payments for all existing contracts
 - 1 payment left to be completed
- All 6 re-enroll applications will be obligated by the deadline
- Application deadline was January 14.
 - 3 applications have been filed

ACEP (Agricultural Conservation Easement Program)

- WRE application deadline is February 18.
- Farmland preservation deadline is January 14.

FSA ASSISTED FARM BILL PROGRAMS:

Food Security Act –Highly Erodible Land & Wetland Compliance

- 0 HEL Determinations (total for the 2022).
- 0 Wetland Determinations (total for the 2022).
- 20 determinations are pending in the field office
- There are approximately 5 determinations/reconsiderations pending in the area office including reconsiderations

CRP (Conservation Reserve Program) –

- Maps for 2023 re-enrolls have been sent over from FSA. Trace and Ashley will start checks soon.
- Working to finish up the few remaining plans and sign off on cost share.

Schedule Update:

- Current operation status is to maximize telework and field work is to continue as needed. Visitors are required to wear a face mask regardless of vaccination status.

ODA Updates

Jennifer had previously emailed the ODA updates. She also included them in the packet and went over needed items.

MNM & Technical Updates

We did not have one pollution complaints this month. This was an unfounded complaint with an odor. A warning letter will be mailed with the regulations for winter application. This month continued to be busy with waterways and survey's being worked on. Many behind the scene processes are taking place in preparation for spring. Steve continues to train Trace on field and computer work.

Board Reports

None

FINANCIAL REPORTS:

The financial reports were reviewed. On a motion by Tim Lyden and seconded by Gloria Carson the financial reports for the month ending December 31, 2021 were unanimously approved.

On a motion by Gloria Carson, seconded by Tim Lyden and unanimously carried, the board approved the 2022 Sale Items Price List.

On a motion by Tim Lyden, seconded by Kelsey Lininger and unanimously carried, the board approved the 2022 Financial Institutions and Balances.

On a motion by Gloria Carson, seconded by Kelsey Lininger and unanimously carried, the board approved the 2022 Spending Authority.

On a motion by Kelsey Lininger, seconded by Gloria Carson and unanimously carried, the board approved the 2022 Tree Sale Facebook Ads. These have been found to be much more cost effective than the previous newspaper advertising. Also approved were the \$35 for Flag Service by the Bellefontaine Exchange Club and up to \$60 for awards to the Ben Logan Science Fair that we are asked to participate in judging annually.

The board was notified that we received our latest contribution agreement and submitted another.

Jennifer updated the board on where we are in our pursuit of the ability to collect sales tax. She believes she can now file on sales tax collected. This will be verified when we file for the 1st month of taxes collected.

Jennifer updated the board on issues we are having with our SuperFleet MasterCard. They have now credited us our last two months payments. At this time, we will let it ride and see what next month brings.

On a motion by Tim Lyden, seconded by Kelsey Lininger and roll call vote – Tim Lyden, aye; Kelsey Lininger, aye; Frank Phelps, aye – the board moved to enter executive session at 9:01 a.m. for the purpose of discussing the budget.

At 9:40 AM the Executive Session was dismissed.

On a motion by Tim Lyden, seconded by Kelsey Lininger and roll call vote – Kelsey Lininger, aye; Tim Lyden, aye, Frank Phelps, aye – the board returned to regular session of the special meeting.

No action was taken.

OLD BUSINESS:

Jennifer noted that the newsletter would be mailed today. As Joe Ramsey is on vacation Tim Lyden made a motion, seconded by Kelsey Lininger to allow Steve Searson and Jennifer Snipes to sign a check to mail the newsletter as the postmaster does not accept credit for newsletter mailings. Motion unanimously passed.

The tree sale will start with the distribution of the newsletter.

NEW BUSINESS:

Elected board members took the supervisor oath of office prior to our January 2022 meeting. Kelsey Lininger and Tim Lyden were sworn in by Frank Phelps on December 15, 2021, after the December board meeting was concluded and dismissed.

The board reorganization was done and the newly held positions are as follows...

Chairperson – Frank Phelps

Vice Chairperson – Gloria Carson

Secretary – Tim Lyden

Fiscal Officer – Joe Ramsey

Member – Kelsey Lininger

On a motion by Tim Lyden, seconded by Kelsey Lininger, and unanimously carried, these positions were confirmed.

On a motion by Tim Lyden, seconded by Kelsey Lininger, and unanimously carried, the board reconfirmed Jennifer Snipes as the Public Records Representative.

On a motion by Kelsey Lininger, seconded by Tim Lyden and unanimously carried, the board approved the 2022 Personnel Policy and 2022 District Policies. These will be signed at the February meeting.

Joe Ramsey is assigned the chair for the 2022 Nominating Committee.

Ethics policy receipts were provided, signed, and returned by all staff and board members.

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As there was no further business, a motion was made by Kelsey Lininger at 9:55 AM to adjourn. Tim Lyden seconded the motion. Motion unanimously carried by the board and meeting adjourned.

Frank Phelps, Chairman

Tim Lyden, Secretary

Jennifer Snipes, Recording Secretary

cc: Logan SWCD Supervisors, Jocelyn Henderson, Logan County Commissioners, Theresa Howick

Next Regular Meeting Date: February 16, 2022 at 8:30 a.m.