



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, January 11, 2023. President Harrison called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Dr. Varian, Mrs. Watkins, and Mrs. Wish. Administration present at the LCHD were Health Commissioner Travis Irvan, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, Director of Community Health Megan Bailey, and Director of Business Operations Christina Bramlage. The guests present were Scott Staley and reporter Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF A MOMENT OF SILENCE IN MEMORY OF DON SPATH

The Board's moment of silence honored the late Don Spath, who served on the Board for 12 years, retiring in the spring of 2016. He passed away on December 30 at the age of 85. Board members discussed how Mr. Spath was a public servant and will be very much missed by the community. He is fondly remembered by each of the Board members who served with him.

IN THE MATTER OF BOARD REORGANIZATION/ELECTION OF OFFICERS

This being the first meeting of 2023, the Board proceeded to reorganize.

Mrs. Watkins moved that Mr. Harrison be re-elected board president, but Mr. Harrison declined the election since he is not planning on running for re-election after his current term ends on March 31, 2023. Mrs. Watkins then moved that Dr. Varian be elected board president, seconded by Mrs. Wish. Mrs. Watkins then moved the nominations to be closed, seconded by Mrs. Wish. Ayes: Mr. Harrison, Mrs. Wish, and Mrs. Watkins. Nays: none. Motion carried. Dr. Varian was elected President of the Board.

Dr. Varian moved that Mrs. Watkins be elected board vice president, seconded by Mrs. Wish. Mrs. Watkins then moved the nominations to be closed, seconded by Mrs. Wish. Ayes: Mr. Harrison, Mrs. Wish, and Dr. Varian. Nays: none. Motion carried. Mrs. Watkins was elected Vice President of the Board.

IN THE MATTER OF CONSENT AGENDA

The items on the consent agenda this month are

- December's Board minutes;
- monthly bill vouchers;
- November's financial reports;
- routine bookkeeping matters;
- Encumbered 2022 purchase order list;
- Director of Environmental Health Tim Smith's resignation effective April 28, 2023; and
- Michelle Gatchel hired as PHEP Coordinator/PIO Officer effective January 23, 2023.

It was moved by Mrs. Watkins and seconded by Mr. Harrison that the Board approves all consent agenda items. Ayes: Mrs. Wish, Mr. Harrison, and Mrs. Watkins. Nays: none. Motion carried. (See Notes to Minutes for details.)

IN THE MATTER OF INTRODUCTION OF NEW STAFF

There are no new employees to introduce.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE

The new Recreational Cost Methodology Computer Program created by ODH in September of 2022, for the RV Park and Public Pool Programs was completed, signed by the Health Commissioner, and emailed before the end of the year as required. The results showed that the local fees collected were less than the LCHD's costs for administering each program. The new Body Art Cost Methodology was also received but the program is not state-mandated, so no cost methodology was required to be submitted.

IN THE MATTER OF NUISANCE UPDATES FROM PREVIOUS BOARD MEETING***Toni Lee Henry, 506 W. Columbus Street, Kenton***

Mr. Henry is the new owner of the property at 6081 St. Rt. 274, Huntsville, which was inspected on May 3, 2022, by Amanda Harshfield, EHSIT, who observed a vacant house with broken out windows and an open hole on the side where a chimney for a wood burner was removed. On June 9, 2022, an Environmental Order was issued to repair the house to a habitable condition or remove it by the end of 2022. A follow-up inspection on November 2, 2022, revealed no windows had been replaced. Also, new solid wastes in the form of scrap tires outside of the barns and an accumulation of parted-out junk vehicles have since been added to the property. On November 9, 2022, the Board of Health issued a 30-day order to correct the violation by repairing or having a signed contract to repair, the home into an inhabitable condition and remove all solid wastes to a licensed disposal facility. The proof of receipt card of the certified letter has not yet been returned.

Robert Gilroy (deceased), last known owner of an open and dilapidated manufactured home at 11400 Pocahontas Path and a caved-in house at 11393 Blackhawk Drive, both in Chippewa Park, Lakeview

The Stokes Township trustees are requesting that the structures be condemned by the Logan County Board of Health so that township funding may be used to have them razed. Pictures of the open and damaged structures were taken to document their condition allowing Health Commissioner Travis Irvan to approve placarding both structures on November 7, 2022, but now the Board is requested to provide their concurrence. On November 9, 2022, the Board of Health agreed with the Health Commissioner's earlier condemnation order and issued a 30-day order to correct the violation by repairing or having a signed contract to repair, the homes into inhabitable conditions and remove all solid wastes to a licensed disposal facility. The proof of receipt card of the certified letter was returned on November 18, 2022, by the postal service and was marked as "Return to sender, no mail receptacle, unable to forward." Therefore, no further action can be taken by the health district.

Adriana Russell, 685 W. Center Street, West Mansfield

Ms. Russell is the owner of the property which was inspected on October 17, 2022, by Amanda Harshfield, EHSIT. Mrs. Harshfield observed solid wastes outside the manufactured home and especially behind a shed in and around a large, open trash receptacle. On November 1, 2022, the Village of West Mansfield was contacted, and their office reported that the occupants had moved in December 2020, but the water could not be turned on at that time due to leaks under the home. Reportedly, the home has continued to be lived in since without water service. The County Treasurer's Office was also contacted to report the amount of back taxes observed on the Auditor's website. A 14-day Environmental Order was issued. On November 21, 2022, the West Mansfield Utility Office was called, and they reported that no contact had been made with them concerning the property. Mrs. Harshfield conducted a site revisit and took pictures of the continuing nuisance condition. On December 14, 2022, the Board of Health declared that the condition constitutes a public health nuisance and issue an order to correct it by properly connecting to city water, removing all solid wastes to a licensed disposal facility, and providing a copy of a signed contract for regular trash removal service within seven (7) days of receipt of the order. On January 10, 2023, the proof of receipt card of the certified letter was returned as unclaimed, so the order was resent through regular mail with a reinspection to occur in ten days (after January 20, 2023), if the order is not returned by then.

IN THE MATTER OF NEW NUISANCES***Luke and Makaela Smith, 5582 SR 274 E, Rushsylvania***

Mr. and Mrs. Smith's property was inspected on December 5, 2022, by Amanda Harshfield, EHSIT, who observed a large pile of solid waste in the back of the property. On the same day, an Environmental Order was issued to remove the solid wastes to a licensed disposal facility on or before December 19, 2022. A follow-up inspection on January 3, 2023, revealed no improvement. It was moved by Mr. Harrison and seconded by Mrs. Wish to declare that the condition constitutes a public health nuisance and issue an order to correct the violation by removing the solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Wish, and Mr. Harrison. Nays: none. Motion carried.

Leon Billenstein, 107 SR 273 W, Belle Center

Mr. Billenstein's property was inspected on December 6, 2022, by Amanda Harshfield, EHSIT, who observed a large pile of solid waste in the back of the property. On the same day, an Environmental Order was issued to remove the solid wastes to a licensed disposal facility on or before December 20, 2022. A follow-up inspection on January 3, 2023, revealed no improvement. It was moved by Mr. Harrison and seconded by Mrs. Wish to declare that the condition constitutes a public health nuisance and issue an order to correct the violation by removing the solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Wish, and Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF NEW VARIANCES***William Bowshier, 7897 Park Drive, Russells Point***

Mr. Bowshier wishes to free his property from having to use his neighbor's shared well at 7873 Park Drive and is requesting a permit to drill his own well with variances to OAC 3701-28-07 (D) which states in part that, "... A well, ... shall not be located within ten (10) feet of the foundation of a building or dwelling..." and OAC 3701-28-07 (J) (1) which states in part that "... A water source shall be located according to the following minimum isolation distances listed in Table 1, ... lot lines and easements – ten (10) feet isolation distance," whereas only seven feet (7') and four feet ten inches (4' 10") exist respectively. It was moved by Mr. Harrison and seconded by Mrs. Wish to grant the variances because no other location is available due to the small lot size. Ayes: Mrs. Watkins, Mrs. Wish, and Mr. Harrison. Nays: none. Motion carried.

Rick Russ, 7873 Park Drive, Russells Point

Mr. Russ having found out that his formerly shared point well with his neighbor at 7897 Park Drive is now not even producing enough flow for just his own home (only one and a half gallons per minute) is requesting a permit to drill his own well with variances to OAC 3701-28-07 (D) which states in part that, "... A well, ... shall not be located within ten (10) feet of the foundation of a building or dwelling..." and OAC 3701-28-07 (J) (1) which states in part that "... A water source shall be located according to the following minimum isolation distances listed in Table 1, ... lot lines and easements – ten (10) feet isolation distance," whereas only seven feet six inches (7' 6") and one foot three inches (1' 3") exist respectively. It was moved by Mrs. Wish and seconded by Mr. Harrison to grant the variances because no other location is available due to the small lot size and will replace the point well presently located in a garage. Ayes: Mrs. Watkins, Mr. Harrison, and Mrs. Wish. Nays: none. Motion carried.

IN THE MATTER OF FOOD FACILITY UPDATE FROM PREVIOUS BOARD MEETING***Gustavo Ramirez Enterprises, Inc., license holder for La Palma Bar and Grill, 2201 South Main Street, Bellefontaine***

La Palma Bar and Grill has been cited numerous times in the past by Environmental Health Specialist in Training (EHSIT) Jennifer Mitchell, for uncleanliness and pest infestation violations. Another complaint was received recently of a cockroach observed on their table in the dining area by a patron. Although a pest control contract with a Certified Pest Control Operator has been obtained and past cleanliness issues have improved, the reoccurring complaints and cited violations show an ongoing failure to provide a consistently clean and pest-free food service.

It was moved by Mrs. Collins and seconded by Dr. Varian to issue an order to the owner to create and provide to the Board of Health a written action plan that includes dates of completion of specific goals that will correct the causes of the reoccurring violations within fourteen (14) days of the receipt of the order (and one inspection from the Health District must be completed before the January Board meeting), or appear before the Board of Health at the next regularly scheduled meeting following the compliance date for a license suspension hearing if compliance with the order is not attained. It was moved by Mrs. Watkins and seconded by Mr. Harrison to delay the license suspension hearing for one month to allow for proper notification. Ayes: Mrs. Wish, Mr. Harrison, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

A recent table is provided of the present township results for the Sewage O&M Program. The final notice for all residential property owners that did not claim their third and final certified notices was sent out through regular mail on November 23, 2022. All properties from which the regular mail notices were returned have either received a site visit by a member of the Environmental staff to hand deliver or post the O&M notice or to confirm the removal of the property from the O&M Program, or if the residential property had been recently sold a new initial enrollment notice was mailed to the location in care of the new property owner.

Following this final notification effort, any residential property that has not complied with the new state sewage code's system inspection requirement will receive an inspection by an Environmental staff member and then be mailed an inspection fee notice. All unpaid operation permit and/or inspection fees will incur an additional 25 percent late fee notice. All properties with late O&M fees that are unpaid by the renewal deadlines provided to the property owners will then be forwarded to the County Auditor to be assessed to the property taxes as allowed by state code. All applicable O&M Permits scheduled to be renewed in 2023 will be mailed a renewal notice in January as per Logan County Regulation 26.

The health district will be finalizing the last part of the enrollment stage of the O&M Program in 2023. All commercial properties with Small Flow Onsite Sewage Treatment Systems (SFOSTSs) that were designated as such because they produce 1,000 gallons or less of wastewater per day are under the jurisdiction of the LCHD so any not

already contacted will begin receiving their first notices in the mail beginning sometime after the January annual renewals but on or before August 1, 2023.

IN THE MATTER OF AMENDING REGULATION NO. 26

Director of Environmental Health Timothy M. Smith explained that a resolution is needed to correct how the Sewage O&M Program issues O&M Permit renewals due to the HDIS sewage computer program having been changed at the end of 2022, to correct previously allowed access by the Logan County Health District which created a security concern for the company, and secondly to include registered septage haulers, in addition to just registered service providers, to be approved as sewage system inspectors for the Sewage O&M Program in Logan County.

It was moved by Mr. Harrison and seconded by Mrs. Wish to suspend the three-reading rule for this resolution due to time constraints to continue with the Operation Permit renewal application process already initiated. On roll call, the vote was as follows: Dr. Varian-aye; Mrs. Watkins-aye; Mrs. Wish-aye; and Mr. Harrison-aye. Motion carried.

RESOLUTION 2023-01: Regulation No. 26 (Three-Reading Rule Suspended)

WHEREAS the company HDIS that operates the computerized HDIS sewage program citing a security concern with the previously allowed “back door” access to make changes in the renewal dates of expiring Operation and Maintenance (O&M) permits allowing for a one-time renewal period in January of each year,

WHEREAS said “back door” access was eliminated by HDIS at the end of 2022,

WHEREAS the HDIS change will no longer allow sewage O&M Permits to only be renewed annually in January of each year and therefore must be renewed monthly,

WHEREAS the present wording of Regulation 26, shall be changed to allow the Sewage O&M Program’s renewal requirement to become a monthly issuance and therefore create true annual renewal permitting for 1-year O&M permits and the same month as issued renewal permitting for expiring 5 and 10-year operation permits,

BE IT RESOLVED by the Board of Health of the Logan County Health District that Regulation 26, Section 5, C., 1., b., 1), 2), 3) and d., be amended to wit:

- 1) A renewal operation permit shall ~~not~~ expire on the expiration date of the initial and all subsequent renewal operation permits unless the operation permit is suspended per OAC 3701-29-09.
- 2) A renewal operation permit application will be prepared by the Board of Health ~~during the last quarter of the year before the first of the month~~ preceding the ~~year~~ month that an operation permit expires.
- 3) A renewal operation permit application will be mailed or delivered to the property owner ~~in January of the year~~ during the month before the month that an operation permit expires.
- d. Penalty. Failure to pay the fee for a new or renewal operation permit will result in a twenty-five (25) percent penalty fee. Failure to pay the operation permit fee and penalty fee before ~~April 1 its expiration date~~ following notification to obtain a new or initial operation permit, and before ~~April 1 of each year~~ the operation permit’s expiration date following the notification of the requirement to pay for a new or renewal operation permit, will result in the entire fee (permit and penalty fees) being assessed to the property taxes of the property owner plus any administrative fees of the County Auditor per ORC 3709.091.

WHEREAS the present wording of Regulation 26 only allows for registered service providers to be sewage system inspectors for the Sewage O&M Program in Logan County,

WHEREAS some typographical errors were found that require correcting,

BE IT RESOLVED by the Board of Health of the Logan County Health District that Regulation 26, Section 5 C. 2. a. 4) and 9) d), and Section 5 C. 2. c. 1) a) and c), and c) II., and II. d. 2) a., b., and c. II. e. 1), be amended to wit:

- 4) “Monitoring” means verifying performance requirements and may include, but is not limited to, sampling of effluent from or inspection of a Sewage Treatment System (STS) component. For this document, monitoring activities shall be conducted by the Board of Health, a registered service provider, a registered septage hauler, or the property owner authorized by the Board of Health.
- 9) d) A dwelling with a home business when the nature of the home business is such that it produces sewage, including but not limited to, home businesses that provides a public restroom for use by non-residents.
- c. 1) a) A property owner may contract with a service provider registered per OAC 3701-29 if the STS has a mechanical component or a registered septage hauler if the STS has no mechanical component. The property owner remains responsible for ensuring the service provider or septage hauler submits a report to the Board of Health proving the appropriate inspection frequency is being observed. The Board of Health will accept a report from a registered service provider for an STS with a mechanical component or a registered septage hauler for an STS without a mechanical component as proof of compliance with the inspection requirement if the inspection

was conducted within the applicable operation permit cycle as established by the Board of Health. More frequent service provider or septage hauler inspection reports will also be accepted if submitted.

- c) A property owner may request to be placed into the Board of Health’s Operation and Maintenance (O&M) Inspection Program. For any property owner that does not contract with a registered service provider, a registered septage hauler, nor properly self-reports an inspection, an inspection will be automatically conducted by the Board of Health and shall continue at the frequency of the inspection cycle of the STS until the property owner contracts with a registered service provider, registered septage hauler or begins self-reporting.
- c) II. After the initial assessment or inspection by the Board of Health, if a valid inspection report is not received by the Board of Health from a registered service provider (for STSs with mechanical components) or a registered septage hauler (for STSs without mechanical components) on or before July 1 of every year, the Board of Health will conduct an inspection of the STS which may occur in the year following the year for the normally required inspection. No additional penalty will be assessed to the property owner as a result of the delay unless the property is placed in the Board of Health’s monitoring program as a result of a failure on the property owner’s part to contract with a registered service provider, registered septage hauler, to register as a service provider, or work with the Board of Health to provide monitoring and assessment per the section above titled “Authorized Inspections” (2. C. 1) a) through c)), in which case the Board of Health will charge an inspection fee and a penalty fee to be collected as described in this Regulation.
- c) II. d. 2) For properties ~~covered by~~ utilizing a registered service provider or septage hauler:
 - a. A list of all properties being inspected or maintained by each registered service provider must be received by the Logan County Health District or be postmarked no later than the close of business on December 31 of every year.
 - b. Registered service providers and registered septage haulers are required to submit a monthly report to the Board of Health detailing all STSs inspected in the prior month and include a copy of the inspection report for each property inspected.
 - c. The registered service provider or registered septage hauler may use an inspection report provided by or approved by the Logan County Health District.
- c) II. e. 1)... A property owner that has not reported as being part of a service contract, fails to provide an inspection report from a registered service provider or registered septage hauler, nor self-reports an inspection

It was moved by Mr. Harrison and seconded by Mrs. Wish to accept the proposed resolution 2023-01 to change the O&M Sewage Program’s renewal requirement to monthly issuances to create true annual renewal permitting for 1-year O&M permits and same-month renewal permitting for expiring 5 and 10-year operation permits, and to include registered septage haulers as approved sewage system inspectors for sewage O&M compliance. Roll being called upon its adoption, the vote as follows: Dr. Varian-aye, Mrs. Watkins-aye, Mr. Harrison-aye, and Mrs. Wish-aye
Nays: none. Motion carried.

This Resolution is hereby declared adopted on this 11th day of January in the year 2023 and shall be in full force and effect on February 1, 2023.

Dr. Grant Varian, President

Travis Irvan, Secretary

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver presented the November 2022 Logan County communicable disease case rates and the December 2022 nursing statistics. (See Notes to Minutes for stats and details.) Mrs. Reaver reported that the Child Fatality Review Board meeting is scheduled for January 25, 2023, from 12-1 p.m.

IN THE MATTER OF COMMUNITY HEALTH UPDATES

Director of Community Health Megan Bailey reported on the 2023 and 2024 Integrated Harm Reduction grants. Mrs. Bailey explained the deliverables of the grant along with the payment amounts for each one. She also reminded the Board of past HARM reduction actions. The Board passed Resolution 2019-04 regarding the Bloodborne Infectious Disease Prevention Program. (see notes to minutes) By having Resolution 2019-04 already approved, the Health District was eligible to receive these new grants along with being ready to proceed with different programs that will offer additional harm reduction strategies for our community.

IN THE MATTER OF TEMPORARY OR INTERMITTENT HEALTH EDUCATOR

It was moved by Mr. Harrison and seconded by Mrs. Watkins to approve the addition of a temporary or intermittent health educator as deemed necessary to handle the Integrated Harm Reduction grants and other health education needs in Logan County. Ayes: Mrs. Wish, Mrs. Watkins, and Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF 2023-02: 2023 APPROPRIATIONS

The District Board of Health of Logan County, Ohio, met in regular session on the 12th day of January 2022, at the office of the Logan County Health District with the following members present: Dr. Varian, Mrs. Watkins, Mr. Harrison, and Mrs. Wish. Mrs. Watkins moved to adopt the following resolution, seconded by Mrs. Wish:

RESOLUTION 2023-02

BE IT RESOLVED by the District Board of Health of Logan County, Ohio, that to provide for the current expenses and other expenditures of said District Board of Health during the fiscal year ending December 31, 2023, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, vis.:

WATER WELL FUND 7020

7020.401.511010	Salaries - Employee(s)	\$22,877.40
7020.401.521010	OPERS	\$3,202.84
7020.401.521030	Medicare	\$331.72
7020.401.541010	Supplies	\$10,000.00
7020.401.551010	Travel	\$4,000.00
7020.401.551340	Lab Fees	\$2,500.00
7020.401.551460	Refunds	\$300.00
7020.401.552000	Remit ODNR	\$3,000.00
7020.401.552001	Remit to State	\$9,000.00
7020.401.561010	Equipment	\$1,000.00
		\$56,211.96.00

SOLID WASTE FUND 7021

7021.401.511010	Salaries - Employee(s)	\$1,886.00
7021.401.521010	OPERS	\$264.00
7021.401.521030	Medicare	\$28.00
7021.401.551010	Travel	\$322.00
7021.401.551460	Refunds	\$500.00
7021.401.552001	Remit to State	\$57,500.00
		\$60,000.00

SWIMMING POOL FUND 7023

7023.401.511010	Salaries - Employee(s)	\$5,279.40
7023.401.521010	OPERS	\$739.12
7023.401.521030	Medicare	\$76.55
7023.401.551010	Travel	\$215.00
7023.401.551460	Refunds	\$0.00
7023.401.552001	Remit to State	\$2,500.00
		\$9,310.07

SEWAGE TREATMENT FUND 7024

7024.401.511010	Salaries - Employee(s)	\$75,329.80
7024.401.521010	OPERS	\$10,546.17

7024.401.521030	Medicare	\$1,092.28
7024.401.521060	Insurance – Health & Life	\$13,400.00
7024.401.531047	Contracts	\$150,000.00
7024.401.541010	Supplies	\$8,000.00
7024.401.551010	Travel	\$15,000.00
7024.401.551460	Refunds	\$1,000.00
7024.401.551700	Transfers Out	\$0.00
7024.401.552001	Remit to State	\$4,500.00
7024.401.561010	Equipment	\$0.00
		\$278,868.25

PHI FUND 7025

7025.401.511010	Salaries - Employee(s)	\$40,950.00
7025.401.521010	OPERS	\$5,733.00
7025.401.521020	Workers' Compensation	\$1,500.00
7025.401.521030	Medicare	\$593.78
7025.401.521060	Insurance - Health & Life	\$9,000.00
7025.401.531047	Contracts	\$1,000.00
7025.401.541010	Supplies	\$3,242.22
7025.401.551010	Travel	\$1,000.00
7025.401.551100	Training	\$0.00
7025.401.551440	Advance Reimbursement	\$0.00
7025.401.552001	Remit to State	\$0.00
7025.401.552370	Other Expenses	\$3,981.00
7025.401.561010	Equipment	\$6,000.00
		\$73,000.00

ACCUMULATED BENEFITS FUND 7026

7026.401.511010	Salaries - Employee(s)	\$0.00
		\$0.00

C&D WASTE FUND 7028

7028.401.511010	Salaries - Employee(s)	\$0.00
7028.401.521010	OPERS	\$0.00
7028.401.521030	Medicare	\$0.00
7028.401.551010	Travel	\$1,000.00
7028.401.552000	Remit ODNR	\$11,000.00
7028.401.552001	Remit to State	\$660.00
7028.401.552002	Remit to City of Bellefontaine	\$0.00
7028.401.552003	Remit to Township	\$880.00
		\$13,540.00

DISTRICT HEALTH FUND 7029

7029.401.511000	Salaries - Officials	\$84,703.00
7029.401.511010	Salaries - Employee(s)	\$628,826.00
7029.401.511016	Salaries - Solid Waste (Health Dept)	\$36,182.00
7029.401.521010	OPERS	\$116,820.00
7029.401.521014	OPERS - Solid Waste (Health Dept)	\$5,066.00

7029.401.521020	Workers' Compensation	\$20,000.00
7029.401.521024	Workers' Compensation - Solid Waste (Health Dept)	\$1,000.00
7029.401.521030	Medicare	\$12,302.00
7029.401.521032	Medicare - Solid Waste (Health Dept)	\$525.00
7029.401.521060	Insurance - Health & Life	\$80,000.00
7029.401.521064	Insurance - Health & Life Solid Waste (Health Dept)	\$14,000.00
7029.401.531020	Advertising/Printing	\$10,100.00
7029.401.531047	Contracts	\$150,000.00
7029.401.531049	Solid Waste - Contracts	\$15,000.00
7029.401.531092	Other Property Insurance	\$14,000.00
7029.401.531150	Utilities	\$15,000.00
7029.401.541010	Supplies	\$50,000.00
7029.401.541018	Solid Waste Supplies	\$3,000.00
7029.401.541022	Supplies – Vaccines	\$40,000.00
7029.401.551010	Travel	\$26,000.00
7029.401.551013	Travel - Solid Waste (Health Dept)	\$6,000.00
7029.401.551120	Education/Seminars	\$10,000.00
7029.401.551210	Repairs	\$8,000.00
7029.401.551340	Lab Fees	\$500.00
7029.401.551341	Trip Fee	\$0.00
7029.401.551350	Family Violence Fees	\$7,000.00
7029.401.551460	Refunds	\$500.00
7029.401.551700	Transfers Out	\$0.00
7029.401.551760	Advances Out	\$0.00
7029.401.552010	Remit to State/Child Abuse	\$13,000.00
7029.401.552020	Remit to State/Burial Permit	\$400.00
7029.401.552030	Remit State V.S. Improvements	\$37,000.00
7029.401.552370	Other Expenses	\$15,000.00
7029.401.553700	Nuisance Control	\$0.00
7029.401.553710	MH Placement Seals	\$0.00
7029.401.561010	Equipment	\$10,000.00
7029.401.561019	Equipment - Solid Waste (Health Dept)	\$6,000.00
7029.401.561090	Capital Improvements	\$11,000.00
7029.401.571011	Bond Principal	\$0.00
7029.401.571012	Bond Interest	\$5,000.00
		\$1,451,924.00

FOOD SAFETY FUND 7031

7031.401.511010	Salaries - Employee(s)	\$159,938.80
7031.401.521010	OPERS	\$22,391.43
7031.401.521030	Medicare	\$2,319.11
7031.401.521060	Insurance - Health & Life	\$0.00
7031.401.551010	Travel	\$10,000.00
7031.401.551460	Refunds	\$1,000.00
7031.401.552001	Remit to State	\$0.00

7031.401.552050	Remittance to Department of Agriculture	\$0.00
		\$195,649.34

INFECTIOUS WASTE FUND 7032

7032.401.551010	Travel	\$1,100.00
		\$1,100.00

PARKS/CAMPS FUND 7033

7033.401.511010	Salaries - Employee(s)	\$6,500.00
7033.401.521010	OPERS	\$900.00
7033.401.521030	Medicare	\$100.00
7033.401.541010	Supplies	\$0.00
7033.401.551010	Travel	\$3,000.00
7033.401.551460	Refunds	\$500.00
7033.401.552001	Remit to State	\$5,000.00
7033.401.552060	Remit to OMCH	\$0.00
		\$16,000.00

GET VACCINATED 7034

7034.401.511010	Salaries - Employee(s)	\$21,332.00
7034.401.521010	OPERS	\$2,997.00
7034.401.521030	Medicare	\$310.00
7034.401.551010	Travel	0.00
7034.401.553600	Administration Fees	\$1,071.00
		\$25,710.00

CORONAVIRUS RESPONSE 7035

7035.401.511010	Salaries - Employee(s)	\$0.00
7035.401.521010	OPERS	\$0.00
7035.401.521020	Workers' Compensation	\$0.00
7035.401.521030	Medicare	\$0.00
7035.401.541010	Supplies	\$0.00
7035.401.551760	Advances Out	\$0.00
7035.401.552370	Other Expenses	\$0.00
7035.401.561010	Equipment	\$0.00
		\$0.00

CONTACT TRACING COVID-19 7036

7036.401.511010	Salaries - Employee(s)	\$0.00
7036.401.521010	OPERS	\$0.00
7036.401.521020	Workers' Compensation	\$0.00
7036.401.521030	Medicare	\$0.00
7036.401.521060	Insurance – Health & Life	\$0.00
7036.401.541010	Supplies	\$0.00
7036.401.551760	Advances Out	\$0.00
7036.401.552370	Other Expenses	\$0.00
7036.401.561010	Equipment	\$0.00
		\$0.00

COVID VACCINE NEEDS ASSESS. 7037		
7037.401.541010	Supplies	\$0.00
7037.401.551760	Advances Out	\$0.00
7037.401.552370	Other Expenses	\$0.00
		\$0.00
COVID ENHANCED OPERATIONS 7038		
7038.401.541010	Supplies	\$0.00
7038.401.551760	Advances Out	\$0.00
7038.401.552370	Other Expenses	\$120,000.00
		\$120,000.00
COVID ENHANCED OPERATIONS 7039		
7039.401.541010	Supplies	\$0.00
7039.401.551760	Advances Out	\$0.00
7039.401.552370	Other Expenses	\$0.00
		\$0.00
PUBLIC HEALTH WORKFORCE 7040		
7040.401.541010	Supplies	\$0.00
7040.401.551760	Advances Out	\$0.00
7040.401.552370	Other Expenses	\$100,000.00
		\$100,000.00
COVID-19 VACCINATION 7041		
7041.401.552370	Other Expenses	\$50,000.00
		\$50,000.00
TOBACCO USE CESSATION/PREV. 7042		
7042.401.552370	Other Expenses	\$30,000.00
		\$30,000.00
HEALTHY EATING/ACTIVE LIVING 7043		
7043.401.552370	Other Expenses	\$20,000.00
		\$20,000.00
COVID-19 CONG. LIVING SETTING 7044		
7044.401.552370	Other Expenses	\$110,000.00
		\$110,000.00

Roll being called upon its adoption, the vote is as follows: Dr. Varian-aye, Mrs. Watkins-aye, Mr. Harrison-aye, and Mrs. Wish-aye. Motion carried.

Dr. Grant Varian, President

Travis Irvan, Secretary

IN THE MATTER OF ADMINISTRATOR PRIVILEGES

It was moved by Mr. Harrison and seconded by Mrs. Wish that the Board authorize the health district Director of Business Operations or designee to carry out day-to-day financial transactions on their behalf every year, including but not limited to budgetary adjustments, appropriation adjustments, inter-fund and intra-fund transfers, and payment of time-sensitive bills. Ayes: Mrs. Watkins, Mrs. Wish, and Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Travis Irvan updated Board members on several items.

- Staff Kudos: Mr. Tim Smith received a thank you for his feedback on the cost methodology spreadsheets (calculation corrections) from the Recreation, Engineering, and Community Health (REACH) Unit at the Bureau of Environmental Health and Radiation Protection.
- Mr. Irvan presented legislation updates that are affecting public health (HB513, HB507, HB254, HB558, HB178, Senate Bill 288, and HB 463/SB324). (see Notes to Minutes)
- The top five social media notifications in December were COVID-19 test kits available, expecting an open Board of Health position in March, COVID-19 community level, USPS providing free COVID-19 test kits delivered to your home, and updated information on COVID-19.
- Mr. Irvan, Mr. Smith, and Mr. Stonerock met with Assistant Prosecutor Breanne Parcels to discuss the Sewage O&M obligations.
- It was discovered that the current Health Educator is being paid at a lower pay rate than is appropriate. The pay rate will be updated starting January 21, 2023.
- The District Advisory Council meeting is set for the Logan County Fairgrounds at 7:00 p.m. on March 23, 2023.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for February 8, 2023, at 1:00 p.m. at the Logan County Health District, President Grant adjourned the meeting at 2:41 p.m. without opposition.

Dr. Grant Varian, President

Travis Irvan, Secretary