



The Board of the Logan County Health District met in regular session on Wednesday, November 6, 2019. President Harrison called the meeting to order at 1:03 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Watkins, and Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Deputy Health Commissioner Donna Peachey, Environmental Health Director Timothy M. Smith, and Director of Business Operations Christina Bramlage. Guests present were Jared Thompson and Robin Reames, along with reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vektorino of *WPKO/WBLL* Radio.

IN THE MATTER OF MINUTES

It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board approve the minutes of the October 2, 2019, meeting as e-mailed. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on October 4, 11, 18, 25, and November 1, it was moved by Mrs. Collins and seconded by Dr. Varian that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

PUBLIC FORUM

No members of the public were in attendance.

IN THE MATTER OF O&M REFUND

Environmental Health Director Timothy M. Smith explained that Jennifer and Adam Graham at 10241 Township Road 160, North Lewisburg, requested a refund of the \$62.50 that was paid for an operation permit and late fee for a septic system that is located in Champaign County. It was moved by Dr. Varian and seconded by Mrs. Price to return the payment of \$62.50 to Jennifer and Adam Graham. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE UPDATES

Environmental Health Director Timothy M. Smith updated the Board on several nuisances.

John Aiken, 11008 Walnut St., Lakeview

Mr. Aiden's property has miscellaneous solid wastes and items collecting water creating possible mosquito harborage, and he did not claim the Board's order sent by certified mail. It was resent on June 5, 2019, and an inspection date was set for June 17, 2019. A follow-up inspection occurred on June 26, 2019. Full compliance was not attained so the Sanitarian filed a violation of the Board of Health order in the Municipal Court. An inspection before the court date revealed substantial compliance, so the matter was dismissed.

David Helman, 322 Lawrence Street, Bellefontaine

Mr. Helman's property was the site of World Wide Tractor Parts. A Board of Health order had been issued to repair the large brick building on the property and remove scrap tires in accordance with Ohio EPA orders within 30 days of the receipt of the Board order. The Board order was sent by certified mail and signed as received by Aaron Helman on August 12, 2019. On September 19, 2019, a letter was received from attorney J. Trent Snavely of Snavely Law Office, LLC. The letter stated that his client, Mr. Helman, was "in full compliance with the law and with the Order that you have issued." A follow up inspection by Lisa Engle, R.S., on September 30, 2019, revealed that the conditions were not abated. The roofing was observed to have separated from the building, and scrap tires were both inside and outside of the structure. Condemnation placards were attached to the offending brick structure prohibiting the entrance of persons as directed in the Board order. The Ohio EPA has issued its fifth notice requiring mosquito treatment and removal of the scrap tires.

Carol McColloch, 13999 Oakwood Drive, Lakeview

Ms. McColloch's property still has garbage and solid wastes piled up in the backyard. The Sanitarian filed a violation of the Board of Health order in the Municipal Court. The Logan County Prosecutor's Office has issued a 30-day notice letter before proceeding to court.

Elizabeth Clary, 10977 Elm Street, Lakeview

Ms. Clary's property at 10975 Elm Street, Lakeview, has not changed regarding decaying wooden cabinets, piles of debris, trash, and nonworking appliances. The Sanitarian filed a violation of the Board of Health order in the Municipal Court. The Logan County Prosecutor's Office has issued a 30-day notice letter before proceeding to court.

Greg Beach, 11055 Kickapoo Path, Chippewa Park, Lakeview

Mr. Beach's property at 13773 Kickapoo Path, Chippewa Park, Lakeview, still has an inoperative automobile and a water well in the driveway with its cap flush with the gravel. Conditions had not been corrected upon the inspection date decided by the Board, so the Sanitarian filed a violation of the Board of Health order in the Municipal Court. The Logan County Prosecutor's Office has issued a 30-day notice letter before proceeding to court.

Jamie Caskey, 11113 Shawnee Path, Chippewa Park, Lakeview

Mr. Caskey's property contains trash and debris and standing water in plastic containers following a Sanitarian's Order by David Miller, SIT, and a follow up inspection on June 28, 2019. A seven (7) day Board of Health order was issued on July 10, 2019. The Board of Health order sent by certified mail was returned August 12 unclaimed, so it was resent through regular mail. A reinspection on August 30 revealed no change. The Sanitarian filed a violation of the Board of Health order in the Municipal Court. The Logan County Prosecutor's Office has issued a 30-day notice letter before proceeding to court.

CHACO, LLC, 424 McAdams Rd., Cable

The CHACO, LLC property at 117 W. Buckingham Ave., Bellefontaine, still contains broken pallets and solid waste after receiving a Sanitarian's Order from Lisa Engle, RS, and a follow up inspection on July 2, 2019. A seven (7) day Board of Health order was issued on July 10, 2019. The Board of Health order sent by certified mail was returned unclaimed, so it was resent through regular mail. A reinspection on September 26, 2019, revealed no compliance. The Logan County Prosecutor's Office has issued a 30-day notice letter before proceeding to court.

David Garrison, 16098 SR 235 N, Lot #23, Belle Center

Mr. Garrison's property at 11344 Chinook Path, Chippewa Park, Lakeview, contains bags of trash and debris scrap. On May 23, 2019, scrap tires and an automotive battery had been added. A Board of Health order was received on June 14, 2019. A follow up inspection on July 10, 2019, showed the amount of trash to be worse and open burning has continued. The Sanitarian filed a violation of the Board of Health order in the Municipal Court. The Logan County Prosecutor's Office has decided to proceed with filing for back taxes owed instead of taking to court for the nuisance conditions.

Mary Burns, 11275 Ash Street, Lakeview

Ms. Burns' property has numerous piles of animal feces, used motor oil, trash, and construction debris around the home and back porch. David Miller, SIT, issued a Sanitarian's Order on September 3, 2019. A follow up inspection on September 13, 2019, revealed little change. A seven (7) day Board of Health order was issued on October 2, 2019. A follow up inspection showed insufficient compliance so the matter was forwarded to the Logan County Prosecutor's Office for a 30-day notice letter before proceeding to court.

Gay Lynne Gearhart, 11031 Oneida Path, Lakeview

Ms. Gearhart's property has a non-operational vehicle, wood debris, and trash. David Miller, SIT, issued a Sanitarian's Order on August 29, 2019. A follow up inspection on September 13, 2019, revealed no change. A seven (7) day Board of Health order was issued on October 2, 2019. A follow up inspection showed insufficient compliance so the matter was forwarded to the Logan County Prosecutor's Office for a 30-day notice letter before proceeding to court.

Gay Lynne Gearhart, 11031 Oneida Path, Lakeview

Ms. Gearhart's property at 11104 Oneida Path, Lakeview, has old appliances left on a porch, evidence of burning trash, non-working vehicles, indoor furniture set outside in the yard, buckets of water around the house, and

evidence of a well alteration without a permit. David Miller, SIT, issued a Sanitarian's Order on August 29, 2019. A follow up inspection on September 13, 2019, revealed no change. A seven (7) day Board of Health order was issued on October 2, 2019. A follow up inspection showed insufficient compliance so the matter was forwarded to the Logan County Prosecutor's Office for a 30-day notice letter before proceeding to court.

Norman Rath, 11007 Oneida Path, Lakeview

Mr. Rath's property has a vacant structure surrounded by high weeds that is a rodent and animal harborage. David Miller, SIT, issued a Sanitarian's Order on August 29, 2019. A follow up inspection on September 13, 2019, revealed no change. A thirty (30) day Board of Health order was issued on October 4, 2019. The Board of Health order sent by certified mail was returned unclaimed on October 31, 2019, so it was resent through regular mail.

IN THE MATTER OF NUISANCES

Environmental Health Director Timothy M. Smith reported on several nuisances.

Gilbert C. Myers II, 313 Linden St., Bellefontaine

Mr. Myers II's property at 537 W. Auburn, Bellefontaine, has solid waste set beside a shed, in the yard, and in and around a burn ring. Matthew Stonerock, RS, issued a Sanitarian's Order on October 17, 2019. A follow up inspection on October 29, 2019, revealed no change. It was moved by Mrs. Price and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by ceasing all open burning and removing the solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

Roscelle Clark II, 428 E. High St., Bellefontaine

Mr. Clark's property on Clark St., Bellefontaine, has an abandoned trailer with expired plates parked in a public right-of-way harboring animals underneath it. Matthew Stonerock, RS, issued a Sanitarian's Order on October 16, 2019. A follow up inspection on November 1, 2019, revealed no change. It was moved by Mrs. Price and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing the trailer within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

Tom Board/Doug Wisterman, 8890 TR 239, Lot #22, Colonial Mobile Estates Manufactured Home Park

Mr. Board/Wisterman's property has solid waste in and around the home with numerous cats observed running loose on the lot. David Miller, SIT, issued a Sanitarian's Order on September 16, 2019. A follow up inspection on October 16, 2019, revealed no change. It was moved by Mrs. Price and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing the solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

A2Z Properties, 4485 Indian Hill Drive, Lima

A2Z Properties' property at 11291 Oneida Path, Chippewa Park, Lakeview, has solid wastes, scrap tire, and high weeds. David Miller, SIT, issued a Sanitarian's Order on September 17, 2019. A follow up inspection on October 1, 2019, revealed insufficient improvement. It was moved by Mrs. Price and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by mowing the high weeds and removing the solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

William McKinnon, 13975 Lindenwood Ave., Chippewa Park, Lakeview

Mr. McKinnon's property has numerous non-working vehicles without current registration. David Miller, SIT, issued a Sanitarian's Order on August 29, 2019. After granting an extension in time to comply, a follow up inspection on October 16, 2019, revealed the vehicles were still present. It was moved by Mrs. Price and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing or repairing all non-working vehicles within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

Kim Wolf, 301 West Main Street, Russells Point

Ms. Wolf's property has a non-working vehicle. David Miller, SIT, issued a Sanitarian's Order on September 16, 2019. A follow up inspection on October 16, 2019, revealed the vehicle was still present. It was moved by Mrs. Price and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an

order to correct the violation by removing or repairing the non-working vehicle within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

Eric Brown, 8827 Franklin Ave., Lakeview

Mr. Brown's property has a non-working vehicle in the yard and trash stored in an open garage. David Miller, SIT, issued a Sanitarian's Order on September 16, 2019. A follow up inspection on October 16, 2019, revealed the vehicle and trash were still present. It was moved by Mrs. Price and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing or repairing the non-working vehicle and removing the solid wastes to a licensed disposal facility within seven (7) days of receipt of the order.

Mickey Oakley, 10968 Walnut St., Lakeview

Mr. Oakley's property has non-working vehicles. David Miller, SIT, issued a Sanitarian's Order on September 3, 2019. A follow up inspection on October 16, 2019, revealed the vehicles were still present. It was moved by Mrs. Price and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing or repairing the non-working vehicles within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

Jason Hart, 9577 Orchard Island Road, Lakeview

Mr. Hart's property has a non-working vehicle and debris in the driveway. David Miller, SIT, issued a Sanitarian's Order on September 16, 2019. A follow up inspection on October 15, 2019, revealed the vehicle and trash were still present. It was moved by Mrs. Price and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing or repairing the non-working vehicle and removing the solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

Joseph Snow, 11208 Mohawk Path, Chippewa Park, Lakeview

Mr. Snow's property has abandoned structures, non-working vehicles and high weeds. David Miller, SIT, issued a Sanitarian's Order on August 22, 2019. Follow up inspections on August 28 and October 16, 2019, revealed no changes. It was moved by Dr. Varian and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation. Mr. Snow must repair the structures so that they are habitable, or Mr. Snow must remove the structures and all solid wastes to a licensed disposal facility, remove or repair the non-working vehicles, and mow the high weeds within thirty (30) days of receipt of the order. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins, and Dr. Varian. Nays: none. Motion carried.

William R. Kiser, Jr., 785 Pinehurst Drive, Tipp City

Mr. Kiser is now the owner of the property at 9599 N. Orchard Island Road, Lakeview, which has an abandoned structure with large holes in the roof and a broken rear window. Alexis Zaborniak, RS, issued a Sanitarian's Order on June 18, 2019. A follow up inspection by David Miller, SIT, on October 16, 2019, revealed no change. It was moved by Dr. Varian and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance. Furthermore, the Board ordered Mr. Kiser to correct the violation by repairing the structure so that it is habitable or removing it and all solid wastes to a licensed disposal facility within thirty (30) days of receipt of the order. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins, and Dr. Varian. Nays: none. Motion carried.

Elizabeth Brown, 608 Florence Street, Bellefontaine

Ms. Brown's property has trash in the back yard and high weeds. David Miller, SIT, issued a Sanitarian's Order on May 24, 2019. A follow up inspection on November 4, 2019, revealed no changes. It was moved by Dr. Varian and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility, and mowing the high weeds within seven (7) days of receipt of the order. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins, and Dr. Varian. Nays: none. Motion carried.

Harold Britton, 110 Powell Avenue, Bellefontaine

Mr. Britton's property has scrap tires, trash, debris, and non-working vehicles. Also, an opening was observed in the soffit of the structure which creates a possible animal harborage. David Miller, SIT, issued a Sanitarian's Order on June 13, 2019. A follow up inspection on November 4, 2019, revealed no changes. It was moved by Mrs. Price and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility, removing or repairing the non-

working vehicles, and sealing the opening in the structure's soffit within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

Chad Anderson, 1555 CR 255, Bellefontaine

Mr. Anderson's property at 1003 Garfield Avenue, Bellefontaine, has trash and debris in the yard. David Miller, SIT, issued a Sanitarian's Order on September 17, 2019. A follow up inspection on November 4, 2019, revealed there is still trash and debris. It was moved by Mrs. Price and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

PUBLIC FORUM REOPENED

Donald Cunningham, home owner at 533 Grand Ave., Russells Point

Robin Reames, Mayor of Russells Point, joined the Board meeting; therefore, the public forum was reopened. Mr. Cunningham's property was requested by Mayor Reames to be inspected by the health district to determine if the structure qualifies for condemnation so that the village could proceed with having the structure razed. David Miller, SIT, inspected the property on June 5, 2019, and confirmed that the structure meets the criteria that have been determined as required for condemnation: broken windows repaired with plastic and a history of non-compliance with city water and sewer service. Therefore, on June 5, 2019, the Board of Health declared that the conditions constituted a public health nuisance and issued an order condemning the structure. The Board also ordered the owner to either improve the structure into a habitable condition as verified by the local fire authority or remove the structure and all associated solid wastes to a licensed disposal facility, within thirty (30) days of receipt of the order, which was July 5, 2019. Mayor Reames reported to the Board that the local fire authority (Russells Point Fire Chief) does not have jurisdiction over residential property within the village. Therefore, no verification would be forthcoming as to the property's condition. Mayor Reames still requests that the condemnation order be issued under the authority of the Board alone due to the structure presently being uninhabited by the owner and that no improvements have been made for compliance. It was moved by Mrs. Collins and seconded by Dr. Varian to condemn the property at 533 Grand Avenue, Russells Point, without the local fire chief's inspection. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF VARIANCE REQUESTS

Environmental Health Director Timothy M. Smith reported on several variance requests.

Susan Smith, 10861 CR 286 (Buckeye Drive), Minnewauken Island, Lakeview

Mr. Jared Thompson presented Mrs. Smith's request for a variance from OAC 3701-28-07 (D) ten (10) feet to a foundation to construct an attached garage that will only be three (3) feet from proposed a new water well because the construction will be over the existing well requiring its sealing. Other variances include OAC 3701-28-07 (H) five (5) feet to a parking area, OAC 3701-28-07 (J) (1) ten (10) feet to a property line with only 4 feet to the parking area and only 3 feet to the property line. After a lengthy discussion over the circumstances and the difficult decision, it was moved by Mrs. Watkins and seconded by Dr. Varian to accept the Environmental Health Director Timothy M. Smith's recommendation to deny the variance request based upon the fact that the physical handicap is not creating an unusual and unnecessary hardship in complying with the water well code since a working water well already exists. Before the vote was taken, both the second and the motion were withdrawn. It was then moved by Dr. Varian and seconded by Mrs. Price to table any decision until the December 2019 Board meeting in order to provide time for Mr. Thompson to determine if electricity can be turned off to allow time to drill the well and/ or to have the current well tested to verify the condition of the existing well. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

Brent Smith, of CEC, Inc. Columbus, representing DHT Trucking, 680 TR 217, Bellefontaine

Mr. Smith requests variances from OAC 3701-28-03 (K) to convert an existing non-potable well into a private water system that does not meet all of the requirements of the code, specifically OAC 3701-28-07 (J) (22) 1000 feet to a landfill, because the well is only 800 feet from the trash perimeter of the closed Chiles Landfill. It was moved by Dr. Varian and seconded by Mrs. Collins to table the decision on the variance request and to authorize Environmental Health Director Timothy M. Smith to consult with hydrologist Dr. Dina Lopez, Ohio University. Dr. Lopez will be asked to review and interpret the sampling data and groundwater flow statements since the well has been offered for use by the health district as another monitoring well. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF WATER POLLUTION CONTROL LOAN (WPCL) FUND**Anthony Hill, 595 TR 37 W, Bellefontaine**

Mr. Hill, owner of the property at 595 TR 37 W, Bellefontaine, qualified for 100% funding for the replacement of a failed home sewage system from the Water Pollution Control Loan Fund through the Ohio EPA. The system design requires an additional 6" of topsoil to be placed above the on lot leaching area of shallow trenches. The following sealed bid was received and opened during the meeting. It was noted that requests for bids were sent to current excavators, but only one bid was submitted.

JC's Backhoe	\$9,800.00
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It was moved by Mrs. Price and seconded by Mrs. Collins to accept JC's Backhoe bid of \$9,800.00, since it was the lowest and best bid received. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

Environmental Health Director Timothy M. Smith gave an updated report on the O&M Program through November 6, 2019 (see Notes to Minutes). Harrison Township property owners with septic systems were sent their \$62.50 O&M application and invoice second late notices on October 29, 2019. The mailings of Perry and Zane Townships' final O&M notices are still pending. The health district's website (loganhealth.org) has further information about this state-mandated program.

IN THE MATTER OF NURSING REPORT

Deputy Health Commissioner Donna Peachey presented the activities of the nursing division over the past month.

- Approximately 350 flu vaccinations have been administered this season. Last year at this time, the LCHD had given 116 flu vaccinations. Flu vaccine numbers are up due to a lack of local pediatric and high dose supplies.
- Infectious disease cases are down compared to September 2018 (see Notes to Minutes for stats).
 - Total cases for 2019----209, cases for 2018-----306
- Children with Medical Handicaps numbers are down due to staffing shortage.
- Newborn home visits are down YTD: 34 for 2019 compared to 55 for 2018.
- Immunizations for children increased compared to last year: YTD 2019 –364 and YTD 2018 –321. Immunizations for adults increased compared to last year: YTD 2019 – 288 and YTD 2018 – 202.
- WIC total participants compared to a year ago are down for September 2019 - 609, September 2018-----626
- As of October 29, 2019, 228 Narcan kits have been distributed.
- Infectious disease information on 12 ways to have a healthy holiday season was provided by an email attachment (see Notes to Minutes).

IN THE MATTER OF PLANNING UPDATES

Deputy Health Commissioner Donna Peachey presented the proposed priorities for the 2020-2025 Strategic Plan with pages for a Gap Analysis. The three priorities for the 2020-2025 Strategic Plan are communication, agency sustainability, and targeted upstream programs and services. Dr. Varian discussed that the priorities should be listed in order of greatest priority, with agency sustainability being first. Donna requested Board members to provide input on strategies and actions that would help staff achieve the goals. Donna invited all of the Board members to attend the next Strategic Planning Committee meeting that is scheduled for November 13 at 10:00 a.m. If any of the Board members can not attend the meeting, Donna requested that they complete the forms and return them to her before next Wednesday. All of the suggestions will be discussed.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Director of Business Operations Christina Bramlage presented financial reports for the month of September. She noted that the Federal Women, Infants, and Children Program received grant money in the amount of \$14,119.27. The District Health Fund received \$6,321.43 in Community Health, which is immunizations. Mrs. Bramlage noted that the Water Wells fund shows a credit of \$358 spent in Remit to ODNR. A bill for \$358 was accidentally paid from Remit to ODNR instead of from the Remit to State, and the payment was corrected. All other expenses were routine. It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board authorize President Harrison to approve review of the reports. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING MATTERS

It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board confirm the following transfer of appropriated funds to meet current expenses as completed by the Director of Business Operations Christina

Bramlage during the month of October. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins, Dr Varian. Nays: none. Motion carried.

- **Parks and Camps Fund 7033:** \$130.00
FROM 7033-401-511010 Salaries
TO 7033-401-552001 Remit to State

IN THE MATTER OF NOTICE OF AWARD (NOA) FOR INTEGRATED NALOXONE GRANT

Director of Business Operations Christina Bramlage presented the NOA for the Integrated Naloxone Access and Infrastructure grant year 2020 from September 29, 2019 through September 28, 2020, in the amount of \$60,500. It was moved by Mrs. Price and seconded by Mrs. Collins to accept the award of \$60,500. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF CLEAR IMPACT LICENSES

Director of Business Operations Christina Bramlage presented the agreement between Ohio Department of Health (ODH) and the health district for the purpose of receiving, at no charge or fee, an initial subscription license to Clear Impact. Deputy Health Commissioner Donna Peachey explained that Clear Impact is a computer software program that is used to help track activities on Performance Management, Strategic Planning, etc. The health district was awarded to receive this free software for two users for a period of two years. The prosecutor reviewed and approved the contract. It was moved by Mrs. Watkins and seconded by Mrs. Price to approve the acceptance and signing of the Clear Impact contract with ODH. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF STRONG SYSTEMS, STRONGER COMMUNITIES AGREEMENT

Director of Business Operations Christina Bramlage presented a contract that was reviewed and approved by the prosecutor. Deputy Health Commissioner Donna Peachey explained that the contract is from a grant called Strong Systems, Stronger Communities. The grant is to help provide support to health districts in completing projects to improve their performance, meet national accreditation standards, and promote interconnection across the public health system to improve population health. Once the grant award notice is received, it is mandated that this contract be signed and returned within five days. It was moved by Mrs. Collins and seconded by Mrs. Price to give Dr. Boyd C. Hoddinott permission to sign the contract, if a notice of award is received. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF DEPUTY HEALTH COMMISSIONER DUTIES

Director of Business Operations Christina Bramlage presented the need from Ohio Department of Health (ODH) for a resolution specifically stating the duties and rights authorized to the Deputy Health Commissioner. It was moved by Dr. Varian and seconded by Mrs. Collins to adopt this resolution to specify the duties of the Deputy Health Commissioner.

RESOLUTION 2019-08

Whereas: The Ohio Department of Health requires Local Health Districts to have a full time Triad consisting of a full time Health Commissioner (or full time Administrator/ Deputy Health Commissioner who has been delegated full authority in writing to provide agency over sight in the absence of the Health Commissioner), a full time Environmental Health Director and a full time Director of Nursing.

Whereas: Logan County Health District holds the Public Health Emergency Preparedness Grant

Whereas: Logan County Health District employs a part-time Health Commissioner and a full-time Deputy Health Commissioner

Whereas: The Deputy Health Commissioner's job description lists the duty of standing in for the Health Commissioner in his/her absence

Be it Resolved:

That the Board of Health approved that the Deputy Health Commissioner is able to make decisions for the Health Commissioner during times when the Health Commissioner is not available. This includes emergency preparedness responsibilities and other administrative duties. This grants the Deputy Health Commissioner authority for all decisions related to addressing the requirements of the PHEP subgrant or any other grants, as well as authority to direct the health district and take administrative action and make operational decisions needed to respond to an emergency, including expenditure of funds, human

resource decisions, activation of Incident Command Structure, authorization of delegations of authority, and other administrative-type duties.

On roll call the vote was as follows: Mrs. Price- aye, Dr. Varian- aye, Mrs. Watkins- aye, Mrs. Collins- aye. Nays: none. Motion carried.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary

IN THE MATTER OF APPROPRIATION INCREASES

Director of Business Operations Christina Bramlage explained that two funds need an appropriation increase. The Food Safety fund will be short in the payroll accounts due to one Environmental Health staff that was moved into this fund for payment. The other increase is in the Sewage Treatment fund. Citizens are utilizing the Water Pollution Control Loan grant more than originally anticipated; therefore, the appropriation was not set high enough to pay the excavators for all of the work being done and also the remittance for State fees associated with the work being completed. Food Safety needs an additional \$1,600 in salaries, and an additional \$225 in OPERS. Sewage Treatment needs an additional \$500 in remit to State and an additional \$50,000 in contract. It was moved by Mrs. Price and seconded by Mrs. Collins to increase the appropriations as proposed. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF RETURNING DISTRICT HEALTH FUNDS

Director of Business Operations Christina Bramlage explained that during the last audit, it was discovered that \$10,000 in District Health funds had been temporarily transferred into the Public Health Infrastructure (PHI) fund, but not returned. Also, it was discovered that \$30,000 in District Health funds had been temporarily transferred into the Women, Infants, and Children (WIC) Fund, but not returned. It was moved by Mrs. Watkins and seconded by Mrs. Price to approve the return transfer of \$10,000 from the PHI fund to the District Health fund and the return transfer of \$30,000 from the WIC fund to the District Health fund. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF ENVIRONMENTAL TECHNICIAN POSITION

Director of Business Operations Christina Bramlage presented the need for assistance in Environmental Health in order to handle the extra work that is involved with the Operation and Maintenance (O&M) Program. The Environmental Aide job description was revised with a few changes: name change from Aide to Technician, employment status from part-time to full-time, and pay grade increased to 15. This position would be ready for someone to fill in January 2020. It was moved by Dr. Varian and seconded by Mrs. Price to accept the changes for the Environmental Technician job description and to allow for the filling of the Environmental Technician position. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF UNITED HEALTH CARE CONTRACT

Director of Business Operations Christina Bramlage presented a contract that was received from United Health Care (UHC). UHC is the health insurance that Honda provides to their employees. The health district has been working on obtaining a contract with UHC in order to be a provider so that Honda employees and their family can receive immunizations here. A contract was received. The Prosecutor's Office has reviewed the contract, but has two areas of concerns. The first concern was ensuring that a box or two needed checked on two pages. The second concern was an indemnification clause that needs clarified and/or removed depending upon the clarification received. Appropriate staff have been given the prosecutor's review and are working on addressing the concerns. It was moved by Mrs. Price and seconded by Mrs. Collins to approve the contract providing the two concerns noted from the prosecutors' office are resolved. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd C. Hoddinott stated that the Environmental Health division has been under a lot of pressure and stress trying to handle the O&M Program. They desperately need assistance to handle the extra work.

IN THE MATTER OF ADJOURNMENT

Confirming the date of the next regular meeting as 1:00 p.m. on Wednesday, December 4, 2019, and reminding Board members that Board meetings will be on the second Wednesday of the month starting in January 2020, Mr. Harrison adjourned the meeting at 3:03 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary