



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, April 12, 2023. President Dr. Varian called the meeting to order at 1:01 p.m. followed by the pledge to the flag. Members present on roll call were Dr. Varian, Mrs. Watkins, Mrs. Smith, and Mrs. Oldiges. Administration present at the LCHD were Health Commissioner Travis Irvan, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, Director of Community Health Megan Bailey, and Director of Business Operations Christina Bramlage. The guest present was reporter Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF NEW BOARD MEMBERS

Board President Dr. Grant Varian introduced the new Board members Kathy Smith and Krista Oldiges. They were elected at the DAC meeting on March 23, 2023. Mrs. Oldiges was elected for a full five-year term. Mrs. Smith was elected to fill the remaining term of Mrs. Wish's seat, a four-year term. The Board members welcomed both.

IN THE MATTER OF CONSENT AGENDA

The items on the consent agenda this month are

- March's Board minutes;
- monthly bill vouchers;
- February's financial reports;
- routine bookkeeping matters; and
- resignation of Justin Noble, effective Friday, April 21, 2023.

It was moved by Mrs. Watkins and seconded by Mrs. Oldiges that the Board approves all consent agenda items.

Ayes: Mrs. Smith, Mrs. Oldiges, and Mrs. Watkins. Nays: none. Motion carried. (See Notes to Minutes for details.)

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE

Unfortunately, Kayla Clark, the recent December graduate of Marietta College who had accepted our open EHSIT position, withdrew her acceptance for budgetary reasons. Interviews continued and Mr. Isaac Fouts, from Macy, Indiana, will now be our newest EHSIT taking over Mr. Stonerock's inspectional duties of the southeast area of the county.

IN THE MATTER OF NUISANCE UPDATES FROM PREVIOUS BOARD MEETING

Connie Francis, owner of the property at 7694 CR 91, Lewistown

Ms. Francis' property, which was inspected on December 27, 2022, and again on February 27, 2023, by Arie Pequignot, EHSIT, was observed to have large piles of solid waste and wood on the property. An initial consultation letter was mailed followed by an environmental order which requested the removal of the solid wastes to a licensed disposal facility on or before March 1, 2023. A follow-up inspection on that date revealed no improvement. A 7-day Board of Health (BOH) order was mailed certified on March 13, 2023. The BOH order was returned unclaimed, so it was resent through regular mail which created a reinspection date of April 21, 2023.

IN THE MATTER OF NEW VARIANCES

Luke and Amy Langford, 3073 Santa Rosa Drive, Kettering

Mr. and Mrs. Langford's property at 7809 Maple Street, Russells Point, has a shared well with a neighboring property. The Langfords wish to remove their well from the shared well of their neighbor at 7789 Westview, Russells Point (across Chapel Alley). Therefore, they are requesting variances to OAC 3701-28-07 (D) which states in part that, "... A well, ... shall not be located within ten (10) feet of the foundation of a building or dwelling..." and OAC 3701-28-07 (G) which states that "A water source shall be located at least ten feet from the established road right-of-way. When no right-of-way has been designated, a water source shall be located at least twenty-five feet from the edge of any normal driving road surface or ten feet from any road utility easement.," whereas only five feet (5'), ten feet (10') exist, respectively. It was moved by Mrs. Watkins and seconded by Mrs. Smith to grant the

variances because no other location is available due to the lot's size and well driller accessibility. Ayes: Mrs. Oldiges, Mrs. Smith, and Mrs. Watkins. Nays: none. Motion carried.

James A Greten, 9889 Fairview Avenue, Lakeview

Mr. Greten requests an extension for the variance he was granted on May 12, 2021, from OAC 3701-28-07 (D) for an existing well that would become inside a proposed garage and second-floor, room addition, when a 10-foot distance is required for building foundations. The BOH granted approval because the property owner lives in an area where wells are very deep and expensive, he has a newer well and is willing to make provisions to allow access to the well in the construction. Unfortunately, the variance to construct is valid for only two (2) years from the date of approval which gave the approval an expiration date of May 5, 2023. Mr. Greten said he has had difficulty in securing a contractor for his project. It was moved by Mrs. Smith and seconded by Mrs. Oldiges to grant an additional two-year variance extension. Ayes: Mrs. Watkins, Mrs. Oldiges, and Mrs. Smith. Nays: none. Motion carried.

IN THE MATTER OF FOOD FACILITY UPDATE FROM THE PREVIOUS BOARD MEETING

Gustavo Ramirez Enterprises, Inc., license holder for La Palma Bar and Grill, 2201 South Main Street, Bellefontaine

La Palma Bar and Grill has been cited numerous times in the past by Environmental Health Specialist in Training (EHSIT) Jennifer Mitchell, for uncleanliness and pest infestation violations. On December 14, 2022, the Health Commissioner and the Board of Health issued an order to the owner to create and provide to the Board of Health a written Action Plan that will correct the causes of the reoccurring violations within fourteen (14) days of the receipt of the order or appear before the Board of Health at the next regularly scheduled meeting following the compliance date for a license suspension hearing if compliance with the order is not attained. On January 11, 2023, the Board of Health agreed to allow the suspension hearing to be delayed until the February meeting to allow for proper notification. The proof of receipt card of the certified letter was received on January 23, 2023. A handwritten Action Plan without specific time limits was received on February 6, 2023. A follow-up inspection by EHSIT Jennifer Mitchell on March 1, 2023, revealed improved conditions but the professional power washing had not yet occurred. At the Board meeting on March 8, 2023, the representative of the food facility reported that Stanley Steamer had spent Monday, March 6, 2023, cleaning their facility. Follow-up inspections by Matthew Stonerock, SSC, REHS, have confirmed that compliance has been attained. It was moved by Mrs. Watkins and seconded by Mrs. Oldiges to reduce the monthly inspections to quarterly inspections. Ayes: Mrs. Smith, Mrs. Oldiges, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

The original Home Sewage Treatment System (HSTS) O&M Permit invoice notices have been revised for use with the start of the enrollment period for all non-residential properties with private sewage systems producing 1,000 gallons or less per day of wastewater known as Small Flow On-site Sewage Treatment Systems (SFOSTs). The initial SFOSTS mailing notices began on April 3, 2023. The revised O&M Permit invoice notices will now be applied to both HSTSs and SFOSTSs for all future renewals.

IN THE MATTER OF RESOLUTION 2023-05: WATER POLLUTION CONTROL LOAN FUND GRANT

This resolution is to renew the two-year authorization to the Director of Environmental Health to enter into contracts with installers, plumbers, and the Ohio EPA for water pollution control loan fund grants.

Whereas, the Health District of Logan County seeks to repair, replace, or connect to the public sanitary sewer failed home sewage treatment systems; and,

Whereas, the Health District of Logan County applies annually to the Water Pollution Control Loan Fund (WPCLF) Sewage Grant Program for funding for the repair, replacement, or connection to public sanitary sewer of failed home sewage treatment systems; and,

Whereas, the Ohio Environmental Protection Agency as the administrator of the Ohio Water Pollution Control Loan Fund and requires governmental authorities to pass legislation every two years to authorize another position within the governmental authority the power to execute the provisions of WPCLF assistance contracts; and,

Whereas the Board of Health of Logan County only meets monthly, now, therefore,

BE IT RESOLVED by the Board of Health of the Health District of Logan County, that the Director of Environmental Health, be and is hereby authorized to apply for WPCLF assistance agreements, sign all documents for and enter into the Water Pollution Control Loan Fund Sewage Grant Program with the Ohio Environmental Protection Agency, and accept bids and enter into contracts with sewage and sewer installers and plumbing contractors for the repair, replacement or connection to public sanitary sewer of failed home sewage treatment systems, on behalf of the Health District of Logan County, Ohio.

It was moved by Mrs. Oldiges and seconded by Mrs. Watkins to accept Resolution 2023-05. On roll call, the vote was as follows: Mrs. Smith-aye; Mrs. Watkins-aye; and Mrs. Oldiges-aye.

This Resolution is hereby declared adopted on this 12th day of April in the year 2023 and shall be in full force and effect on April 13, 2023.

Dr. Grant Varian, President

Travis Irvan, Secretary

IN THE MATTER OF NURSING REPORT UPDATES

Director of Nursing Kelly Reaver presented the February 2023 Logan County communicable disease case rates and nursing statistics. (See Notes to Minutes for stats and details.) Mrs. Reaver stated that she will try to obtain the human immunodeficiency virus (HIV) numbers for Logan County so they can also be reported to the Board.

IN THE MATTER OF COMMUNITY HEALTH UPDATES

Director of Community Health Megan Bailey reported the March 2023 Narcan education opportunities and the number of kits distributed. Mrs. Bailey reported that the Logan County Health District received the Notice of Award for the Integrated Harm Reduction grant for \$30,000.00 for April 1, 2023, through September 29, 2023.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Travis Irvan updated Board members on several items.

- The top five social media notifications in March were the IT Administrator open position, symptoms of Chikungunya Disease if traveling to Paraguay, the re-posting of the open IT Administrator position, immunization reminder for kindergarten screenings, and colon cancer-related deaths in 2018-2022.
- The Overdose Fatality Review Board met for the first time. They reviewed data and created strategies for improvement.
- The Suicide Fatality Review Board will meet on May 3rd to review data.
- The Annual Health Rankings have been published. Logan County is now ranked No. 39. A presentation explaining this information will be given to the Board in the future.

IN THE MATTER OF MANAGED SERVICE PROVIDER CLARITY

Health Commissioner Travis Irvan explained that filling the IT Administrator position has proved difficult. Therefore, the staff feels that the better option would be not to fill the IT Administrator position and hire Clarity, a Managed Service Provider (MSP) company, to provide IT support to staff and to keep computers and servers protected and running properly. It was moved by Mrs. Watkins and seconded by Mrs. Oldiges for the Health District to enter into a contract with Clarity Technology Services for IT needs. Ayes: Mrs. Smith, Mrs. Oldiges, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC INFORMATION OFFICER AND ENVIRONMENTAL HEALTH CLERICAL SPECIALIST

Health Commissioner Travis Irvan informed Board members that the Health District is now in need of a full-time Public Information (PIO) Officer along with a full-time Public Health Emergency Preparedness (PHEP) Coordinator. Currently, one person takes care of both PIO and PHEP duties. The current PHEP Coordinator will continue her job, and a job opening will be posted for the PIO position. Also, a need was identified in the Sewage Program for an Environmental Health Clerical Specialist position to continue the Operation and Maintenance (O&M) permits. It was moved by Mrs. Smith and seconded by Mrs. Oldiges to approve writing new job descriptions, updating the organizational chart, and posting the open positions for the Public Information Officer and the Environmental Health Clerical Specialist. Ayes: Mrs. Watkins, Mrs. Oldiges, and Mrs. Smith. Nays: none. Motion carried.

IN THE MATTER OF RABIES RESOLUTION: 2023-06

Health Commissioner Travis Irvan reminded the Board that during the March 2023 Board meeting, there was a discussion about creating a county-wide rabies resolution. The local prosecutor's office approached the Health District to create a resolution that would require all dogs, cats, and ferrets in the county to have a rabies vaccine. While this resolution is proactive, it is being requested because the local courts are receiving questions from citizens wanting to bring both comfort and service animals into court with them. Due to our county not having the resolution,

the courts cannot require that the animals in question be rabies vaccinated, per Ohio law. The Prosecutor's Office typed a draft resolution (see Notes to Minutes). After reviewing the draft resolution there was concern that it is not enforceable. The Board requested that Mr. Irvan discuss other possibilities with the Prosecutor's Office. One idea was to create a resolution for required rabies vaccination for animals at parks and businesses in Logan County; therefore, businesses, offices, and courts could question rabies vaccinations on pets. Mr. Irvan volunteered to discuss these concerns and ideas with the Prosecutor's Office and report back at the next Board meeting.

IN THE MATTER OF A RESOLUTION HONORING TIM SMITH

Whereas, Tim Smith will retire after more than thirty-seven (37) years of outstanding service to the Logan County Health District;

Whereas, Mr. Smith began his career at the Logan County Health District on 2/10/1986 after his mother clipped out the job posting from the newspaper and encouraged him to apply, eventually finding himself promoted to Safety and Sanitation Coordinator and Director of Environmental Health;

Whereas, Mr. Smith has earned the admiration and respect of his colleagues for his dedication, enthusiasm, professionalism, red-pen usage, sense of humor, and hard work;

Therefore, be it resolved that the Logan County Health District Board of Health:

1. Takes great pleasure in recognizing the achievements of Mr. Tim Smith and expresses its pure gratitude for the invaluable contributions he has made to the community;
2. Expresses a heartfelt wish that Tim has continued success, happiness, and good health in the years to come;
3. Urges all citizens to recognize the dedication and hard work of public health workers across the nation as they champion a safe and healthy community for us all.

In official recognition, on this 12th day of April 2023.

It was moved by Mrs. Oldiges and seconded by Mrs. Watkins to accept this honorary resolution for Tim Smith.

Ayes: Mrs. Smith, Mrs. Watkins, and Mrs. Oldiges. Nays: none. Motion carried.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for May 10, 2023, at 1:00 p.m. at the Logan County Health District, President Dr. Varian adjourned the meeting at 2:52 p.m. without opposition.

Dr. Grant Varian, President

Travis Irvan, Secretary