

Logan Soil and Water Conservation District

324 Co. Rd. 11 Bellefontaine, Ohio 43311

February 22, 2019

Present: Frank Phelps, Eric Johnson, Joe Ramsey, and Dave Knight – Supervisors
Steve Searson – District Administrator/District Technician
Jennifer Snipes – Administrative Assistant
Leisha Billenstein – NRCS District Conservationist

Eric Johnson called the meeting to order at 8:07 AM.

PUBLIC PARTICIPATION: None

BUSINESS:

A motion was made by Frank Phelps to approve the January 2019 regular board meeting minutes as emailed. Dave Knight seconded. Motion Carried

The financial report was read by Jennifer Snipes. Dave Knight made a motion to approve the financial statement. Frank Phelps seconded the motion. Motion Carried.

Jennifer Snipes gave a copy of the Cash Basis report to each supervisor and it was reviewed prior to submission due at the end of February.

A letter of approval for future submissions to the new Logan Co. Auditor software was requested by the county. Jennifer Snipes provided the options of chain of command or direct submission to the board. Joe Ramsey made a motion to approve direct submission (same as previously following) and Dave Knight seconded the motion. Motion Carried. Statement signed for submittal to Logan Co. Auditor.

Steve Searson gave an update on the new Gator on order. He provided final price of \$10,384.31 received from the dealer which was lower than originally quoted and anticipated and gave approximate delivery date of March 5, 2019. It was discussed what to do with the old gator. Steve gave option of egov.com auction website or taking to the Hardin County Consignment Sale. Frank Phelps moved to take to the Hardin County Consignment Sale. Eric Johnson seconded that motion. Motion Carried. The Hardin County Consignment Sale is on March 9, 2019 at the Hardin County Fairgrounds. Steve Searson will arrange for the old gator to be at the sale.

OLD BUSINESS:

N/A

NEW BUSINESS:

Board was informed that the 1st brainstorming meeting for DIY/School Tour Day was held and asked for ideas for stops. The board provided a few to add to our list for the next meeting.

Jennifer Snipes read a letter to the board that was provided to Indian Lake Elementary School in support of them applying for a grant that would explore art with an emphasis on Wetlands.

Discussed was the upcoming meet and greet with ODA Director Dorothy Pelanda following today's board meeting. Jennifer Snipes had made a media brochure to provide at the meeting and gave the board the list of county officials and businesses we invited to attend.

Local Workgroup will be held on March 21st at 9 a.m.. Joe Ramsey has volunteered to attend and Tim Lyden will be asked to attend as well. Jennifer Snipes explained that a suggestion was received to model the Annual Plan of Work following

the Local Workgroup Meeting so that the Annual Plan of Work can be reviewed by all at the Local Workgroup Meeting as well.

Jennifer Snipes gave an update on the RSVP's for the Forestry and Wildlife Workshop that is coming up on March 13th at Logan County Co-Op Community Room.

OFSWCD Annual Conference is next week. Jennifer Snipes did RSVP for Joe Ramsey – both days, Jennifer Snipes & Steve Searson for Tuesday only. Jennifer also showed the board the gift basket they are donating for the Silent Auction at the Annual Conference. Joe Ramsey will take this to the meeting on Monday. Our basket consists of a sign by Indian Lake Creations, Goat Soap and Shower Fizzy by ChrisMis Farms (Jones Country Barn), Dark Chocolate Sea Sallies from Marie's Candies, and Maple Syrup from Johnson Farms.

Jennifer Snipes asked for board approval to attend a Grant Workshop on March 5th at Logan County Health District put on by Ohio EPA. The workshop is free. Frank Phelps moved to approve Jennifer's attending the workshop. Joe Ramsey seconded the motion. Motion Carried.

REPORTS:

NRCS Updates

Leisha Billenstein gave the following NRCS updates:

EQIP (Environmental Quality Incentive Program):

- Working on getting engineering practices designed and construction checked.
Steve has been assisting with designs and surveys.
- Sign up for 2019
16 applications on file
Planning is almost complete, just waiting on software updates

CSP (Conservation Stewardship Program)

- Waiting on updated information for the new sign-up
- All payments are complete

FSA ASSISTED FARM BILL PROGRAMS:

Food Security Act –Highly Erodible Land & Wetland Compliance

- 4 HEL Determination (total for the year).
- 4 Wetland Determinations (total for the year).
- 7 determinations pending with the resource soil scientist. Have gotten 1 back in the last month
- 1 Determination pending in the office

CRP (Conservation Reserve Program) –

- Completed MCM meeting for tracts visited last year
- Approving cost share for practices as they are received from FSA

Schedule Update:

- 03/13 – Outreach Meeting focusing on Wildlife and Forestry Management
- 03/21 - Local Work Group Meeting
- LaRae is currently acting DC for Madison & Clark counties
- Covered civil rights material
1619 Requirements
EEO/CR
Office Hours

ODA Updates

Jocelyn's updates were previously emailed to the board, but Jennifer Snipes did go over Cash Basis due by the end of this month and some strategies that may be implemented on policies to review on a more regular basis. The board was in favor of reviewing policies more often and will look at the process once Jennifer Snipes organizes process.

MNM & Technical Updates

Steve Searson reported that he will make follow-up contact on the MNM complaint from December and further action will be determined from there.

Steve reported that at this time all waterways are surveyed and designed on hold for programs available. It is unsure when CRP will open back up.

*****EXECUTIVE SESSION*****

Jennifer Snipes provided the board with employee packets of an employee performance evaluation, calculating personnel costs for budgeting purposes, and a personnel action form for each employee. Frank Phelps made a motion to enter executive session to do annual reviews. Joe Ramsey seconded the motion. Motion Carried. Executive session was entered at 9:27 a.m.

Executive session was dismissed at 9:45 a.m.

Resume General Session

Reviews were provided to Jennifer Snipes to add to employee files and prepare for submission to the county auditor. These will be presented at March board meeting for approval.

As there was no further business, a motion was made by Frank Phelps at 9:50 AM to adjourn. Dave Knight seconded. Motion carried.

Tim Lyden, Chairman

Frank Phelps, Secretary

Jennifer Snipes, Recording Secretary

cc: Logan SWCD Supervisors, Jocelyn Henderson, Logan County Commissioners, Bill Conklin

Next Regular Meeting Date: March 20, 2019 at 8:30 AM.