

***Logan Soil and Water Conservation District
324 Co. Rd. 11 Bellefontaine, Ohio 43311***

January 16, 2019

Present: Tim Lyden, Eric Johnson, Joe Ramsey, and Dave Knight – Supervisors
Steve Searson – District Administrator/District Technician
Jennifer Snipes – Administrative Assistant
Leisha Billenstein – NRCS District Conservationist
Jocelyn Henderson – Area 4 Program Specialist, ODA

Tim Lyden called the meeting to order at 8:38 AM.

PUBLIC PARTICIPATION: None

BUSINESS:

A motion was made by Joe Ramsey to approve the December 2018 regular board meeting minutes as emailed. Eric Johnson seconded. Motion Carried

The financial report was read by Jennifer Snipes including year-end totals. Jennifer Snipes also informed the board that we did leave the Union Bank CD where it was to roll over and that Lorre Culp has completed a request to donate 10 hours of sick leave. Dave Knight moved to approve financials as presented, Eric Johnson seconded. Motion carried.

OLD BUSINESS:

Jennifer Snipes informed the board that Tim Lyden and Eric Johnson took their 2019 Oath of Office on December 18, 2018 after the December board meeting at 324 County Road 11 Bellefontaine, Ohio 43311 by notary Robin Ann Godsil. Their OSAWCD Supervisor Oath of Office is filed at Logan SWCD offices.

After the December 2018 meeting, Jennifer Snipes and Fiscal Officer Joe Ramsey reviewed and approved the financial reports through November 2018.

Jennifer Snipes informed the board that in accordance with Open Meeting Policy for 2019 – the meeting dates and times were submitted to the Bellefontaine Examiner and published as Public Notice on 12/20/18.

NEW BUSINESS:

2019 Policies were reviewed, approved, and signed during new business.

- Joe Ramsey made a motion to approve the Personnel Policy. Eric Johnson seconded the motion. Motion Carried.
- Dave Knight moved to approve the updated Logan SWCD Policy. Jennifer Snipes did note that the mileage reimbursement had increased and obtained both the federal and county guidelines. Joe Ramsey seconded the motion. Motion Carried.
- The reorganization form was completed. Eric Johnson moved to approve, and Dave Knight seconded the motion. Motion Carried. Tim Lyden is Chairman of the Board, Eric Johnson is Vice Chairman, Frank Phelps is Secretary, Joe Ramsey is Fiscal Officer, and Dave Knight is Board Member.
- The 2019 Financial Institutions & Balances, Items for Sale along with the Prices, and the Spending Authorities were reviewed. Jennifer Snipes was given spending approval up to \$250.00. Eric Johnson made a motion to approve these items. Dave Knight seconded the motion. Motion Carried.
- The annual plan of work that was discussed at the December 2018 meeting was approved. Joe Ramsey made the motion and Eric Johnson seconded. Motion Carried.

The Personnel Policy, Logan SWCD Policy, and Annual Plan of work were signed by board members.

Steve Searson also went over the prices he had received when inquiring about a new UTV. The current UTV was purchased in 2004 and is no longer efficient for field work. Eric Johnson made a motion to purchase a UTV within the \$12,500 price range set. Dave Knight seconded the motion. Motion Carried.

The nominating committee for 2019 was discussed and Tim Lyden will serve as chair. Potential committee members were discussed, and Jennifer Snipes will contact them with a request to serve on our nominating committee.

The Annual Partnership Conference was discussed. No one is interested in needing overnight accommodations. Two supervisors as well as the staff are interested in attending and will let Jennifer know by the end of January if they will be attending so that she can make reservations. Dave Knight made a motion to pay for the registrations, Eric Johnson seconded the motion. Motion carried.

Jennifer Snipes informed the board that we will be helping with the Forestry and Wildlife Workshop and that we are waiting on approval of location. The board had previously approved the rental fee and needed snack items from the budget with the financial report.

Discussed were staff yearly reviews. These will be completed at the February meeting and the job descriptions are being reviewed as well.

Jennifer Snipes expressed interest in applying for a grant to advertise the tree sale. The board was in favor of this application.

REPORTS:

NRCS Updates

Leisha Billenstein gave the following NRCS updates:

EQIP (Environmental Quality Incentive Program):

- Working on getting engineering practices designed and construction checked.
Steve has been assisting with designs and surveys.
- Sign up for 2019
14 applications on file
Starting to plan for new applications and completing I & E

CSP (Conservation Stewardship Program)

- Payments appointments have started, only 1 is left to be paid.

FSA ASSISTED FARM BILL PROGRAMS:

Food Security Act –Highly Erodible Land & Wetland Compliance

- 6 HEL Determination (total for the year).
- 6 Wetland Determinations (total for the year).
- There are 6 determinations pending with the resource soil scientist.

CRP (Conservation Reserve Program) –

- Current applications are on hold until FSA is back. No guidance has been received from the new Farm Bill

Schedule Update:

- 03/13 – Outreach Meeting focusing on Wildlife and Forestry Management
- 05/21 – 05/23 Quality Assurance Review is Scheduled. Board members will be invited to attend a meeting the 1st day.
- Currently focus is on planning for current EQIP applications. Waiting on guidance from the new Farm Bill before obligating contracts is possible.
- CAUV documentation requests. FSA is the contract holder for CRP contracts, so all calls are being directed to wait on FSA to open back up.

ODA Updates

Jocelyn Henderson stated that we should review our credit card policy and work on completing the Cash Basis Reporting. She also let us know that the first release of funds for the Lake Erie Water Basin was happening, although this does not affect our area.

MNM & Technical Updates

Steve Searson reported that he has completed a notice of deficiency letter for the manure complaint received in December. There was some wording that is now requested by ODA that he has included. The letter was reviewed by the board and will be mailed.

As there was no further business, a motion was made by Joe Ramsey at 10:37 AM to adjourn. Dave Knight seconded. Motion carried.

Tim Lyden, Chairman

Frank Phelps, Secretary

Jennifer Snipes, Recording Secretary

cc: Logan SWCD Supervisors, Jocelyn Henderson, Logan County Commissioners, Bill Conklin

Next Regular Meeting Date: February 20, 2019 at 8:30 AM.