



The Board of the Logan County Health District met in regular session on Wednesday, September 5, 2018. President Harrison called the meeting to order at 1:02 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Watkins. Staff members present were Health Commissioner Dr. Boyd Hoddinott, Administrator Lisa G. Brown, Environmental Health Director Timothy M. Smith, Director of Nursing Kelly Reaver, and Emergency Preparedness Coordinator/PIO/Staff Nurse Lou Ann Albers. Guest John Stratton was present, along with reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vektorino of *WPKO/WBLL Radio*.

IN THE MATTER OF MINUTES

It was moved by Mrs. Watkins and seconded by Dr. Varian that the Board approve the minutes of the August 1, 2018, regular meeting as mailed. Ayes: Mrs. Price, Dr. Varian, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted by the Administrator to the County Auditor on August 3rd, 10th, 17th, 24th, and 30th, it was moved by Mrs. Price and seconded by Mrs. Watkins that the Board confirm payment of those bills paid on their behalf, and approve the current bill vouchers and order the current bills paid. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION

Lou Ann Albers R.N., Emergency Preparedness Coordinator/Public Information Officer/Staff Nurse, presented an overview of the health district's Infectious Disease Program as included in the Communicable Disease/Epidemiology Response Plan. Mrs. Albers explained the case investigation flow chart; statistics on the rise in cases; sharing information with county partners; Ohio Disease Reporting System (ODRS); Logan County Health District's contract with Delaware General Health District for epidemiology services; nursing hours spent on investigations; and publications available to the public on infectious disease.

IN THE MATTER OF ACCREDITATION RECOGNITION RESOLUTION

It was moved by Dr. Varian and seconded by Mrs. Price that the Board present the following Resolution of Commendation to the administration and staff of the Logan County Health District. Ayes: Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

RESOLUTION of COMMENDATION

Whereas: The Logan County Health District has been awarded the designation of "Accreditation" by Public Health Accreditation Board, and

Whereas: The Logan County Health District is now among the twenty three of one hundred eighteen public health agencies in the State of Ohio and one of three rural public health agencies in the State to have achieved accreditation status, and

Whereas: This achievement is a source of pride for the staff of the Logan County Health District, the Logan County Board of Health, the Commissioners of Logan County and the community of Logan County, and

Whereas: This achievement is illustrative of the passion and dedication of the administration and the staff of the Logan County Health District, then

Be It Resolved:

That the Logan County Board of Health commend Health Commissioner Boyd Hoddinott, M.D. for his vision and his forward strategic thinking in establishing this achievement as a goal for the

Logan County Health District, and also commend Donna Metzler for her leadership and mentoring throughout the process of achieving accreditation, and

Be It Further Resolved:

That the Logan County Board of Health commend and thank the staff of the Logan County Health District for their dedication to their responsibilities and their willing response to special requests and extra assignments throughout the pursuit of this goal.

IN THE MATTER OF PUBLIC FORUM

No members of the public were in attendance.

IN THE MATTER OF BOARD ACTION UPDATES

Environmental Health Director Timothy M. Smith updated the Board on the status of previous matters.

- Melissa J. Zellers, 720 Hickory Hollow Road, Troy, Ohio, is the new owner of the former JeeDee Monk property at 14215 Oakwood Avenue, Lakeview. A follow up inspection in August revealed half of the structure had been removed.
- Donnie Williams (c/o Jeff Williams), 11575 Ash Avenue, Lakeview, did not mow the lot, repair the manufactured home to a livable condition or remove it and all associated solid wastes. An August follow up inspection revealed no compliance so the matter is proceeding to court.
- Sharon Wellnitz Estate (c/o Rob Wellnitz), 636 High Avenue, Russells Point, is abated.
- Lewis B. Alspaugh, 312 West High Street, Bellefontaine, is abated.

IN THE MATTER OF NUISANCE VIOLATION

Alan F. Sullivan, 4997 Rude Street, Huntsville

Mr. Sullivan's property contains a dilapidated barn, trash bags, demolition debris, and a hot tub. Registered Sanitarian Matthew Stonerock issued a sanitarian's order and then an extension to August 20, 2018. On August 21, 2018, Sanitarian Aide Alexis Zaborniak conducted a follow up inspection and found that the nuisance had not been abated. It was moved by Mrs. Price and seconded by Dr. Varian that the Board issue an order requiring the property owner to remove the now knocked down barn, demolition debris, and hot tub to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF REQUESTS FOR VARIANCE

Environmental Health Director Timothy M. Smith presented the following requests for variance from established codes.

Allegiant Renovation & Supply, Delphos, Ohio, applicant; John and Marian Jostworth, 14505 Maple Avenue, Avondale, Lakeview, owners

The applicant revised an earlier request for a variance from OAC 3701-28-07 (D), (I) and (J)(1) for a new well, to now altering the existing shared well to reconnect to the Jostworth's proposed home. The shared well will be only five (5) foot six (6) inches from the foundation, eight (8) feet from the sewer line and one (1) foot from the property line with each instance requiring 10 feet. Environmental Health Director Timothy M. Smith recommended approval because the home is being built on the same footprint as a former home that was damaged by fire. It was moved by Dr. Varian and seconded by Mrs. Price that the Board grant the variance. Ayes: Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

John D. "Doug" Stratton, Cairo, Ohio

Mr. Stratton owns property at 11132 Tuscarora Path, Lakeview, and requested variance from Ohio Administrative Code 3701-28-07 (D) and (J) (1) to construct a new emergency well six (6) feet from his home's foundation and six (6) feet from his property line, with each instance requiring 10 feet. Mr. Stratton was present at the meeting. Environmental Health Director Timothy M. Smith recommended approval due to the hardship that the former well dried up and the only other location is prohibited because it would be under a powerline and too close to a drive. It was moved by Dr. Varian and seconded by Mrs. Price that the Board grant the variance. Ayes: Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

Nita J. Hooker, 9365 Willow View Road, Belle Center

Ms. Hooker requested variance from Ohio Administrative Code 3701-28-07 (G) and (J) to replace the well that was inside the home with a new well seven (7) feet from a road right-of-way and four (4) feet from a lot line, with each instance requiring 10 feet. Registered Sanitarian Lisa Engle recommended approval as there is no location on the lot that would not require greater variance concerns. It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board grant the variance. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF SEWAGE OPERATION AND MAINTENANCE PROGRAM UPDATE

To comply with the Ohio Department of Health (ODH) mandated regulations to protect the waters of the state that went into effect on January 1, 2015, a rough draft is being introduced to enact locally the statewide sewage code's Sewage Operation and Maintenance (O&M) Program requirement. The O&M compliance strategy being considered for each sewage system in Logan County proposes three divisions of renewable operation permits and their accompanying inspections. Annual operation permits will be required for each system that utilizes mechanical components such as pumps and blowers. Operation permits with five (5) year limits will be required for systems that discharge wastewater off lot (clear water curtain drains are exempt) to match Ohio EPA's NPDES permits. All other systems that treat wastewater on lot will have an operation permit with the maximum allowable 10 year renewal period. Sewage systems that are not creating public health nuisances will not be required to be improved. Following three (3) readings and adoption of a revised Logan County Health District Regulation #26, operation permit applications would begin to be mailed after January 1, 2019, to all owners of sewage systems installed prior to January 1, 2015. Failure to pay the established operation permit fee will result in a 25% penalty fee and could eventually be assessed to the property owner's taxes.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Brown reviewed health district financial reports for the month of July. She noted receipt of funds for both federal grants, payment of legal expenses from Solid Waste Management District funds related to landfill monitoring activities, and payment of another installment of workers compensation premiums. It was moved by Dr. Varian and seconded by Mrs. Price that the Board authorize President Harrison to approve review of the reports. Ayes: Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board confirm the following bookkeeping transactions necessary to meet operating expenses completed by the Administrator during the month of August. Ayes: Dr. Varian, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

Intrafund Transfer of Appropriated Funds***Sewage Treatment Fund 054***

- \$3,500.00 From: 054-400-01040 Contractor Fees To: 054-400-01025 Supplies

District Health Fund 063

- \$200.00 From: 063-450-01093 Property Insurance To: 063-450-01000 Other Expenses

IN THE MATTER OF FUNDING ACCEPTANCE – FY19 WIC GRANT

It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board accept the SFY19 Women, Infants and Children Grant Notice of Award in the amount of \$223,765 for the project grant year October 1, 2018, to September 30, 2019. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF CHANGE IN EMPLOYEE STATUS – S. ZABORNIAK

It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board confirm the change in employee status of Sarah Alexis Zaborniak from part-time Environmental Aide to full-time Sanitarian-in-Training effective September 8, 2018, with placement at the starting step of Grade 20, being \$17.59 hourly for 70 biweekly hours, subject to the standard 180-day probationary period. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF CONTRACT RENEWAL – WIC NUTRITION SERVICES

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board renew the contract with registered dietician Wendy Owen Miller to provide required nutritional services for the Women, Infants and Children grant for

the period October 1, 2018, to September 30, 2019, not to exceed five (5) hours per month, at the rate of \$40.00 per hour. Ayes: Dr. Varian, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF CONTRACT RENEWALS– JANITORIAL SERVICES

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board renew the contract for janitorial services with Marcella Burroughs, not to exceed two cleanings per week at the rate of \$80.00 each for the period October 1, 2018, through November 30, 2019. Ayes: Dr. Varian, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Nursing Director Kelly Reaver gave the following report of nursing activities over the past month:

- LCHD staff immunized another 21 inmates and one (1) more staff on 8/20/18 at the Logan County Jail in addition to those vaccinated on 7/10/18. Following the clinic we were able to vaccinate additional staff and inmates, totaling to date 35 staff and 56 inmates. The vaccine was provided by the state, and we will return for booster doses.
- WIC and the LCHD participated in “The BIG latch on 2018”. It was held at the Logan County Health District on Friday August 3rd at 10:30 with 13 mothers and 15 children in attendance. It was a good turn out for a small community and for a first year. The LCHD staff is looking forward to next year’s event.
- The Logan County Health District has received \$3000 in funds from the Ohio Health and Addiction Services (Ohio MHAS) for the purchase of Narcan for our local law enforcement and first responders while supplies last. We are currently in the process of purchasing.
- BCMH numbers have increased slightly due to catching up from July. We are currently working to increase these numbers by dedicating more time for the BCMH nurse and by outreach to local providers
- Newborn home visit are as compared to this time last year; immunizations remain steady; and infectious disease numbers in total are still up, but a slight decline in Chlamydia and a slight increase in Gonorrhoea. Hepatitis C remains steady (see statistics).
- WIC total participant averages were 677 in 2017 and 624 to date for 2018. WIC will have one last time for \$20 vouchers at the Farmer’s Market on 9/8/18 for those who are eligible, while supplies last. In total WIC will have handed out 75 Vouchers this summer.

Mrs. Reaver then offered the following July 2018 nursing division statistics:

Public Health: 6 active elevated lead cases; 16 TB skin tests; 4 BCMH visits/92 contacts; 7 newborn home visits; 1 bereavement contact/1 home visit; 1 HIV clinic/0 tests; 1 head lice check

Immunization Program: 32 child clients; 78 adult clients

Women, Infants and Children: 42 new clients; 79 recertifications; 632 total participants

Communicable Disease: Chlamydia (16); Gonorrhoea (5); Hepatitis B (3); Hepatitis C (2); Other (12)

Health Education: 1 health fair/12 participants; 3 staff trainings/meetings; 3 public classes

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd C. Hoddinott reviewed the final 2015 Community Health Improvement Plan report in the areas of Healthy Living, Substance Abuse, and Mental Health. He offered comments on the failure to reduce the percentage of overweight and obese residents, but also noted several areas of improvement in many measureable objectives. Fielding a question regarding the progress towards a Logan County needle exchange program, Dr. Grant

Varian, Board member, explained the project is currently in the hands of the Harm Reduction Committee of the Committee on Opiate Relief Efforts (CORE), to ensure the stage is set and the health district is ready before moving forward.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for October 3, 2018, at 1:00 p.m., President Harrison then adjourned the meeting at 2:12 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, Secretary